

**Exhibit G: Municipal Consultation: Malahide Township**  
(95 pages)

Date	Milestone	Contact	Purpose
November 11, 2009	<b>Notice of Engagement</b>	Diane Wilson	Notification of notice of engagement, faxed
November 23, 2009		Eugene DiMeo	Follow up to notice of engagement
December 2, 2009	<b>Consultation Form</b>	Eugene DiMeo	Follow up to Email Nov 23 sent consultation form (attached)
December 3, 2009		Eugene DiMeo	Phone Call Log - Call with SM regarding Follow up email
December 3, 2009	<b>PDR contained in summary document</b>	Mayor John Wilson	letter re project with summary document
December 3, 2009		Mayor John Wilson	Phone call log- call with SM regarding project
December 3, 2009		Michelle Casavecchia	phone log
December 4, 2009		Dave Mennill	Phone log
December 3 - 8, 2009		Eugene DiMeo	Email to schedule Municipal meeting,
December 8, 2009		Michelle Casavecchia	email to notify about notice in paper
December 10, 2009		Michelle Casavecchia	Response to email to notify about notice in paper
December 14, 2009	<b>initial municipal meeting</b>	Eugene DiMeo, Michelle, Casavecchia, Rob, John Wilson, William Pol	meeting to discuss project
December 17, 2009		Michelle Casavecchia	Follow up to meeting, accept invitation to present to council
December 17, 2009		Malahide Council meeting	SCSolar topic on agenda
December 18, 2009		Michelle Casavecchia	follow up to email sent on December 17, confirmation on presentation to council on January 7th
January 7, 2010	<b>Presentation to Malahide Township Council</b>		materials on file include presentation, text, minutes and council agenda
November 9, 2010		Michelle Casavecchia	update on project status and hiatus
November 9, 2010		Michelle Casavecchia	response to email regarding status and hiatus
June 22, 2010		Michelle Casavecchia	update on project status and hiatus
July 5, 2011	<b>FIT Contract award</b>	Michelle Casavecchia	update regarding FIT contract award
July 5, 2011		Michelle Casavecchia	Response regarding FIT contract award
January 18, 2012	<b>Consultation Form, draft documents</b>	Michelle Casavecchia	Mail draft documents and consultation form
February 2, 2012		Rob Johnson	Meeting with MVA and SC Solar to discuss distribution line routing
February 3, 2012		Eugene DiMeo	Meeting to discuss drawings and site design, fire safety concerns

March 12, 2012		Rob Johnson	follow up to package provided by MVA
April 13, 2012		Eugene DiMeo	DM follow up to draft documents
May 16, 2012		Eugene DiMeo	Municipality provides responses to draft documents
July 25, 2012	<b>Responses to comments</b>	Eugene DiMeo	Follow up to draft documents, notification of draft REA documents being made public, notification of publication of notice of open house
August 1, 2012	<b>Draft REA, revised municipal consultation form</b>	Michelle Casavecchia	CD Copy
August 2, 2012		Eugene DiMeo	Hard Copy, CD Copy
September 4, 2012		Eugene DiMeo	Follow up regarding consultation form
October 4, 2012	<b>completed consultation form</b>	Eugene DiMeo	completed consultation form



**ORTECH**  
**Environmental**  
a division of ORTECH Consulting Inc.

November 17, 2009

Diana Wilson  
Deputy Clerk  
Planning Application  
Township of Malahide  
87 John Street South  
Aylmer, ON  
N5H 2C3

**Subject:** Notice of Proposal and Public Meeting for Silvercreek Solar Park project

Dear Diana,

Silvercreek Solar Park Inc. is proposing a 10 MW ground mounted solar facility in the Township of Malahide, Elgin County, 9 km south from the Town of Aylmer. Enclosed is the Notice of Proposal and Public Meeting for this project as required by section 15 of the Ontario Regulation 359/09 under the Environmental Protection Act. The first of two public postings will appear in the local newspaper [the Aylmer express] on November 18, 2009.

If you have any questions, please contact Leah Deveaux at (905)-822-4120 ext. 305 or 1-877-774-6560.

Regards,

Nadiya Bogush  
ORTECH Environmental  
804 Southdown Road  
Mississauga, ON, L5J 2Y4  
Tel: (905) 822-4120, ext. 223  
1-877-774-6560, ext. 223  
Fax: (905) 855-0406  
nbogush@ortech.ca

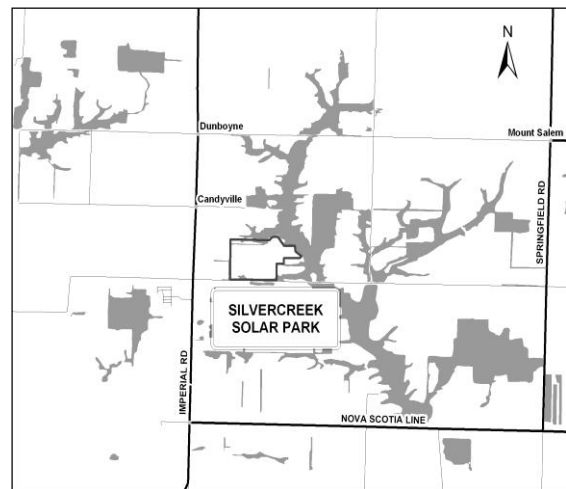
# NOTICE OF A PROPOSAL & NOTICE OF PUBLIC MEETING

By Silvercreek Solar Park Inc. to Engage in a Renewable Energy Project

Dated at Malahide Township, this 18th of November, 2009

Silvercreek Solar Park Inc. is proposing the development of a new 10MW ground mounted solar photovoltaic facility on privately held lands in the Township of Malahide, Elgin County, 9 km south of the town of Aylmer. The project utilizes polycrystalline solar photovoltaic panels mounted on single-axis trackers to maximize energy production. A new 4.5 km distribution line will be built along existing municipal road easements to the point of connection with the Dunboyne Distribution Station. ORTECH Environmental has been retained to assist in the Renewable Energy Approvals process.

The project is subject to the provisions of the Environmental Protection Act Part V.0.1 and Ontario Regulation 359/09 and requires a Renewable Energy Approval as a Class 3 Solar Facility. A Draft Project Description Report titled "Project Description Silvercreek Solar Park" describing the facility will be posted on the proponent's website ([www.silvercreeksolar.com](http://www.silvercreeksolar.com)) on December 11, 2009. A written copy of the report will be available at the public meeting for review. This notice must be distributed in accordance with section 15 of the Regulation prior to an application being submitted and assessed by the Ministry of the Environment. Public consultation is an integral component of this process.



The first **Open House** is scheduled for:

**Date:** Friday, **December 18, 2009**

**Time:** **4pm to 8pm**

**Place:** German Canadian Club  
522 Talbot St.W.  
Aylmer, ON  
(519)-773-5271

For further information on this project, public meetings or to communicate concerns, please contact:

Leah Deveaux  
**ORTECH Environmental**  
804 Southdown Road  
Mississauga, ON; L5J 2Y4  
Phone: (905)822-4120 ext. 305; 1-877-774-6560  
Email: [info@silvercreeksolar.com](mailto:info@silvercreeksolar.com)  
**[www.silvercreeksolar.com](http://www.silvercreeksolar.com)**

Information will be collected and used in accordance with the Freedom of Information and Protection of Privacy Act, and solely for the purpose of assisting Silvercreek Solar Park Inc. in meeting Renewable Energy Approvals requirements. This material will be maintained on file for use during the study and may be included in project documentation. With the exception of personal information, all comments will become part of the public record.



**From:** Eugenio DiMeo [EDimeo@township.malahide.on.ca]  
**Sent:** Monday, November 23, 2009 1:42 PM  
**To:** info@silvercreeksolar.com  
**Cc:** Michelle Casavecchia; Diana Wilson  
**Subject:** Notice of Proposal & Public Meeting

**Follow Up Flag:** Follow up  
**Flag Status:** Red

Leah,

The Township of Malahide has received Notice of Proposal and Public Meeting regarding the Silvercreek Solar Park.

As you are aware there are land use planning approvals such as Official Plan Amendments and Site Specific Zoning Requirements that will be required with respect to this proposal.

It was also noted that a distribution line is proposed that will run on existing municipal road allowances. The municipal road authority would welcome the opportunity to review this proposed route with you.

If there are any questions with respect to any of these issues please feel free to contact me at any time. You may also speak with Michelle Casavecchia, CAO if I am not available.

The Township looks forward to hearing from you.

Regards

**Eugenio DiMeo**  
Director of Municipal Services  
**Corporation of the Township of Malahide**  
(t) 519-773-5344  
(f) 519-773-5334  
[edimeo@malahide.ca](mailto:edimeo@malahide.ca)  
[www.township.malahide.on.ca](http://www.township.malahide.on.ca)

 Please consider the environment before printing this email.

NOTE: This e-mail message and attachments may contain privileged and confidential information. If you have received this message in error, please immediately notify the sender and delete this e-mail message.

# Contact Documentation

Project: Silvercreek Solar Park

Contact	Eugenio DiMeo	Date:	12/3/09.
Organization	Malahide CAO.		
Address		Copies To	
Phone	519-773-5344.		
Contacted By	S. Manser	in person	
		by phone ✓	
Purpose of contact	- Follow up re Municipal consultation.		
Summary of Discussion	<p>12/3/09 10:10 am - lett msg. to reception.</p> <p>- Gene called back @ 1:30 pm.</p> <p>- Called back 2:20 pm.</p> <p>→ explained OPA Reg re Dec 2010 &amp; 50% content.</p> <p>was main driver for tight time lines.</p> <p>- Gene has info, will pass along to 3rd party planner who will comment.</p> <p>- <del>9/10</del></p> <p>- asked for a mtg Dec 9/10 so we can discuss prior to Dec 18 public mtg.</p>		
Follow-up Required	Gene will call back re: Meeting time.		
Action Taken By		Date:	

-seemed ok ✓

December 3 2009

Mayor John R. Wilson  
Township of Malahide  
87 John Street South  
Aylmer, Ontario  
N5H 2C3  
Tel: (519) 269-3364  
Fax: (519) 773-5334

**Subject:** Proposed Silvercreek Solar Park

Mayor Wilson;

Silvercreek Solar Park Inc. (The Proponent) is proposing to build a new 10 MW ground mounted solar photovoltaic facility within the Township of Malahide 9 km south of the town of Aylmer west of the intersection of Vienna Line and Imperial Road. This project is in the very early stages of development and is subject to a variety of recently published requirements including Ontario Regulation 359/09 "*Renewable Energy Approvals*" (proclaimed September 24, 2009) and the Ontario Power Authority's Feed in Tariff Program (September 30, 2009).

Consultation with the Township of Malahide and Elgin County is both a requirement of the Renewable Energy Approvals process and a mutually beneficial process which ORTECH and Silvercreek Solar Park are fully committed to. Although the Renewable Energy Approval process requires consultation and review with both provincial and First Nations communities prior to public disclosure of certain information and reports, a detailed discussion regarding this project and a sharing of information preceding this time would have been preferable to both parties. In regards to the Elgin County Council meeting which you attended last week please accept my apologies for not providing you or your office with such advanced information prior to your council address.

ORTECH has assembled a brief information package regarding this proposed development for your review in the interim and we anticipate additional project information and reports becoming available within the next week. Our intention is to



meet with municipal representatives well in advance of the project's initial public open house meeting on December 18<sup>th</sup>, 2009. Arrangements to schedule these discussions will be made over the next few days. If you have any questions, please do not hesitate to contact me at 519-966-8798 or via email: [smanser@ortech.ca](mailto:smanser@ortech.ca).

Regards,

A handwritten signature in cursive script that reads "Scott Manser".

Scott Manser, P.Eng  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519- 966-8014  
[smanser@ortech.ca](mailto:smanser@ortech.ca)

cc: Leah Deveaux, ORTECH Environmental  
Dave Moerman, Silvercreek Solar Park Inc.



## Summary for Municipalities Silvercreek Solar Park

Prepared For: Silvercreek Solar Park Inc.  
49588 Vienna Line  
Aylmer, Ontario  
N5H 2R2

Attention: Mr. Dave Moerman  
Tel: (519) 617-9463  
E-mail: [silvercreekwind@amtelecom.net](mailto:silvercreekwind@amtelecom.net)

Prepared By: Scott Manser, P.Eng.  
Senior Project Manager  
Compliance & Permitting  
Tel: (519) 966-8798  
Fax: (519) 966-8014  
E-mail: [smanser@ortech.ca](mailto:smanser@ortech.ca)  
and  
Nadiya Bogush, MES  
Tel: (905) 822-4120, Ext. 223  
Fax: (905) 855-0406  
E-mail: [nbogush@ortech.ca](mailto:nbogush@ortech.ca)

Report No.: 70287  
11 pages

Date: December 3, 2009

## 1. GENERAL INFORMATION

Silvercreek Solar Park Inc. (Silvercreek) is proposing to develop a new 10 MW ground mounted solar photovoltaic (PV) facility with an expected annual electricity generation of 18 gigawatt hours (GWh).

The project is located in Elgin County within the Township of Malahide, 9 km south of the town of Aylmer (Figure 1). The project area comprises 88.7 acres. The following coordinates indicate the location of the project:

- Longitude: 80° 58' 26" W
- Latitude: 42° 41' 38" N

The proposed project is subject to Ontario Regulation 359/09 under the Environmental Protection Act and requires a Renewable Energy Approval (REA) as a Class 3 solar facility (see Section 6).

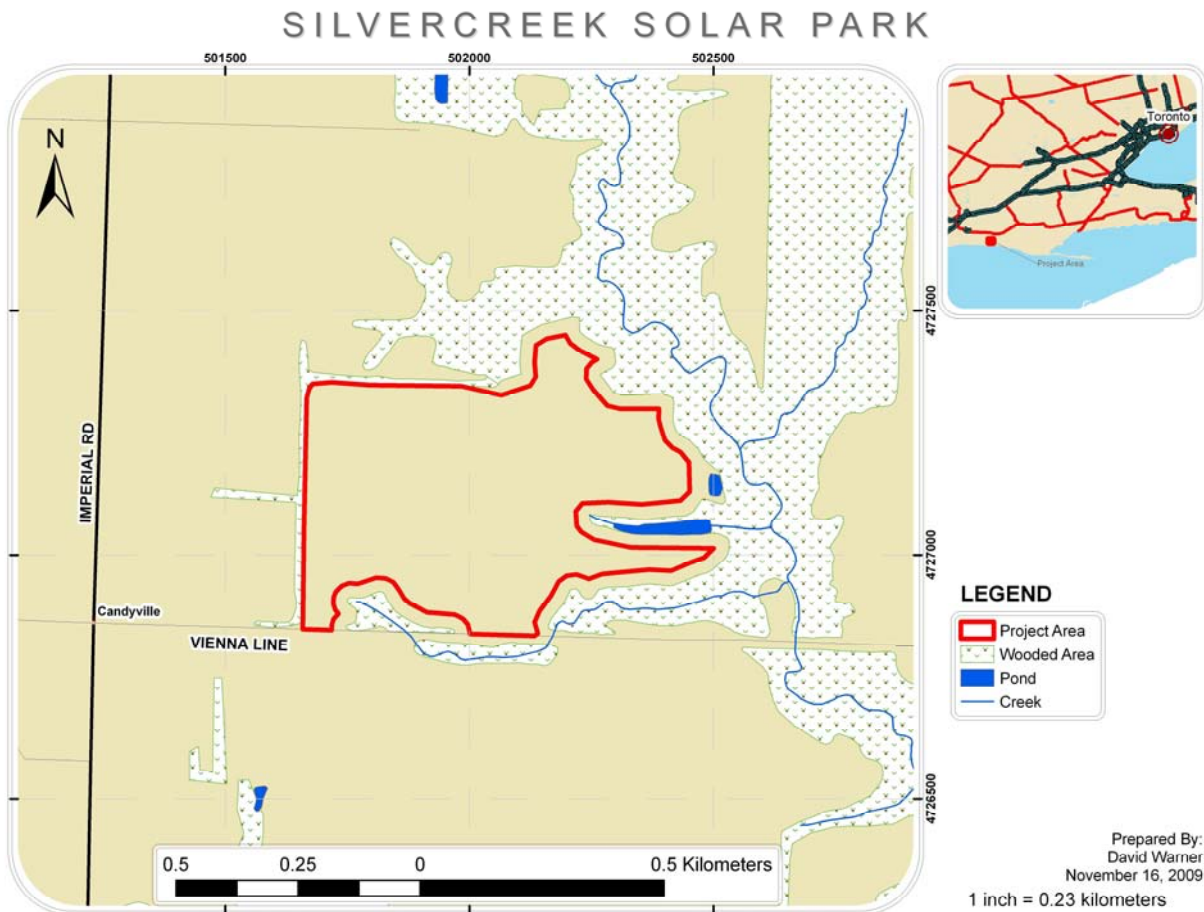
The proposed project is hereafter referred as the Silvercreek Solar Park project.

## 2. PROJECT CONTACT INFORMATION

**Proponent:** Dave Moerman  
Silvercreek Solar Park Inc.  
49588 Vienna Line  
Aylmer, Ontario, N5H 2R2  
Tel: (519) 617-9463  
E-mail: [silvercreekwind@amtelecom.net](mailto:silvercreekwind@amtelecom.net)

**Consultant:** ORTECH Environmental  
804 Southdown Road  
Mississauga, Ontario  
Tel: (905) 822-4120  
Toll Free: 1-877-774-6560  
  
Contact: Leah Deveaux, BES  
Environmental Assessment Specialist  
Tel: (905) 822-4120, Ext. 305  
Fax: (905) 855-0406  
Email: [ldeveaux@ortech.ca](mailto:ldeveaux@ortech.ca)

Figure 1: Project Location



### **3. LAND OWNERSHIP**

The proposed project site is located entirely on private land controlled by the Proponent through an Option and Easement agreement. The agreement allows access to study and develop a 10MW ground mounted solar PV project.

### **4. FEDERAL PERMITS AND AUTHORIZATIONS**

#### ***Canadian Environmental Assessment Act***

The Canadian Environmental Assessment Act (CEAA) is triggered by federal involvement in a project including application for federal funding, potential effect of the project on federal lands or properties, and the need for a federal approval. At the time of this report no CEAA triggers have been identified. A copy of this project description will be forwarded to CEAA to verify any federal interest in this project.

#### ***Department of Fisheries and Oceans - Fisheries Act Sections 35(2) and 36(3)***

The current development proposal does not require any water crossings or work in or around water. Consistent with the provincial Renewable Energy Approvals (REA) process an absolute minimum setback distance of 30 m will be maintained from all water bodies.

If the proposed work may result in harmful alteration, destruction, or disruption of fish and fish habitat (HADD), DFO authorization for project related activities may be required under Sections 35 (2) of the Fisheries Act. DFO approval may be also required under Section 36 (3), which prohibits the deposit of deleterious substances in fish bearing waters.

While it is not anticipated that this project will require a fisheries act approval at this time, any modification to the development concept requiring construction works in or adjacent to water will need to be evaluated.

#### ***Transport Canada***

Access to the project site will be achieved via regional and municipal access roads. Construction of the new 26.7 kV electrical line will occur within the existing municipal road easement and will not require the crossing of any federally controlled or regulated properties, such as rail lines.

## 5. PROVINCIAL PERMITS AND APPROVALS

### *Ontario Renewable Energy Approval (REA)*

Environmental impacts associated with electricity projects, including ground mounted solar installations, in Ontario are governed by Ontario Regulation 359/09 (the Regulation) under the Environmental Protection Act. Ontario ground mounted solar energy projects greater than 10 kW require a Renewable Energy Approval as “Class 3” solar facilities according to the Regulation.

The REA process is a streamlined process where provincial agencies issue permits and approvals upon successful completion of the REA requirements. A completed REA will include Certificates of Approval for noise as well as any road use permits required from the Ministry of Transportation (MTO). In addition, the REA process is in step with the Ministry of Natural Resources (MNR) approval process. At this time, no guidance documents are available and consultation with the Ministry of the Environment (MOE) will be required in order to ensure the project proceeds at a timely pace. In addition, there is currently no coordination between the Canadian Environmental Assessment Act (CEAA) approvals and the REA process.

### *Applicable Provincial and Municipal Permits*

The REA provides a Province-led, coordinated approvals framework for renewable energy projects. The process accounts for several provincial and municipal approvals.

Discussions with a number of agencies and municipalities will be required in order to obtain an REA approval and to satisfy consultation requirements. These include:

- The Ministry of Transportation;
- The Ministry of Natural Resources;
- Catfish Creek Conservation Authority;
- The Township of Malahide;
- The Town of Aylmer; and
- The County of Elgin.

## 6. PROJECT INFORMATION

### 6.1 Project Components

The project lifecycle consists of construction, operations, maintenance, and the dismantling of a 10MW ground mounted solar PV facility. The project main components are:

- Photovoltaic solar panels;
- Electrical Systems and Connections;
- Access roads; and
- Temporary storage area.

#### *Photovoltaic Solar Panels*

The project requires up to 44,520 polycrystalline solar photovoltaic panels with the rated power output of 270 W each mounted on 2,062 horizontal beam single-axis trackers. The trackers will rotate solar panels towards the sun during daylight hours to maximize energy production. The panels will be grouped in 10 separate clusters with their own power inverters and transformers.

#### *Connection System*

All independent solar panel clusters will be connected together using an underground 27.6 kV cable. The cable will link the power transformers with a power meter and a switch box located at the project site.

After the required power metering, the power from the project site will be distributed by a new 27.6 kV overhead (or underground) power line, which runs approximately 4.5 km from the site location to the existing Hydro One's 27.6 kV, M4, feeder at the Dunboyne Distribution Station. The new power line (if overhead) will use 12.2 m poles with the distance between the poles will not exceed 90 m.

To provide an independent supply of power to the facility for operations and to meet standby power requirements, the facility will be connected to the existing 3-phase 4.8 kV line located on Vienna Line. The connection point with this line will be installed at the entrance of the facility.

#### *Access roads*

All required components will be delivered to the site by ground transportation using existing public roadways. The site will be accessed via an existing entrance located on the north side of Vienna Line. The existing roads are suitable for the delivery of construction equipment; therefore, no upgrades will be required. The

roads are approximately 7 m in width and the entrance is gravel based and approximately 10 m wide, this is sufficient to accommodate the turning radius of the construction equipment.

Two on-site access roads will be constructed running through the project in a north-south direction to facilitate construction and maintenance of the solar park.

There will be a temporary increase in traffic accessing the facility and staging areas during construction and decommissioning activities. However, the traffic increase will be only for a short period of time when materials (solar modules, electrical gear, etc.) will be brought to the site or removed from the site. Neighbors along Vienna Line may experience some increase in road dust during the construction of the project. The remaining project transportation routes consist of asphalt or concrete surfaces. The Proponent will work with neighbors to identify measures that will minimize disruption during these times.

#### ***Temporary Assembly and Storage Area***

The project area will require a fenced staging area for assembly of project components. Temporary on-site storage of equipment, supplies, and materials will be required during the construction period.

#### ***Gates and Fences***

A fence with a locked gate located at the site entrance will enclose the entire facility area to prevent unauthorized access and provide a level of public safety.

### **6.2 Project Activities**

#### ***Construction Activities***

Information about construction and operational phases of the project is preliminary; further details on construction activities will be available in the technical design phase. The Construction Plan Report, which at the time of this report is currently being developed, requires an assessment of lands and natural features within 300m of the project construction activities.

The site construction activities will include preparation of the site, installation of structural supports for the solar panels, installation of electrical systems, construction of the new overhead distribution line and site fencing.

The key activity during the construction phase includes the installation of up to 44,520 photovoltaic solar panels. The solar panels will be manufactured offsite and delivered to the site by transport in cardboard boxes or plastic packaging. The structural supports for the solar panels will be embedded into the soil via a



vibratory pile driver, minimizing site preparation and disturbances. Single axis solar trackers will connect the solar panel and the structural support components.

The project area is presently active agriculture lands with seasonal vegetative cover. The design of the project will allow for continual growth of a vegetative cover in the rows between panels, which is predicted to reduce soil erosion and improve surface water quality.

The project design and construction activities will maintain appropriate setback distances to reduce the potential for impacts on the environment. The potential for impact of leaks or releases of dielectric fluids, fuels and oils on surface water, groundwater and soil during construction and decommissioning is considered to be minimal due to the design of the equipment, establishing proper setbacks and implementation of a spill prevention plan.

A new 27.6 kV overhead line will be required to connect the project to the grid at the existing Hydro One's 27.6 kV M4 feeder at the Dunboyne Distribution Station.

The use of small construction equipment, such as a small wheel crane, forklift, zoom boom, vibratory pile driver, and backhoe is anticipated during this phase. All proper measures to reduce noise and vibration impacts from construction activities will be in place.

The disposal of any wastes resulting from the construction will be examined in the construction plan report.

### ***Operational Activities***

The proposed facility will operate continuously during the daytime. The power output will depend on seasonal sun activity and weather conditions.

Regular inspections of the facility will be conducted and routine maintenance will be performed according to the manufacturer's specifications. As the efficiency of the solar panels depends on their cleanliness, solar panels will be cleaned as needed via pressure washing with water. It is anticipated that service on the inverters will be done in the 6 month intervals. Panels that break or malfunction will be repaired or replaced. The modular nature of photovoltaic systems allows simple repair or replacement of components.

Spill prevention and contingency planning will be developed to address potential contamination issues. Lubricants and other fluids will be brought to the work area on an as needed basis in order to avoid onsite storage of these materials. Maintenance activities generally require the use of hand tools whereas a panel replacement may require the use of a small wheel crane.

It is anticipated that the operational phase of this project will have minimal effect on the environment. Operation of the project is not predicted to result in significant impacts on surrounding areas arising from reflective glare off the panels or noise impacts. Wooded areas and tree rows along the south, east and north edges of the site provide an appropriate line of sight barrier between the project and surrounding neighbors. An assessment of the visual impact and mitigation for neighbors along the west edge of the property will be conducted as part of this development. A noise impact assessment will be conducted to assess the potential impacts on residential buildings due to sound emitted by the solar facility's electrical equipment to ensure compliance with the provincial noise guideline of 40 dBA for rural areas.

Figure 2 provides a representative illustration of a typical ground mounted solar installation. Actual equipment and dimensions will vary slightly from this illustration.

**Figure 2: Representative Ground Mounted Solar Installation**



Source: <http://www.arraytechinc.com/duratrackhz-installations.php>

### ***Decommissioning***

The lifespan of project is estimated to be 25 years. The facility may be upgraded in 25 years or replaced with newer technology for an additional lifecycle.

If the proponent chooses to decommission the facility, the facility will be disconnected from the grid and solar panels, trackers, inverters and transformers will be removed. Site cleanup and disposal of any associated waste materials will be in compliance with the applicable regulations in force at that time and the site will be restored to pre-construction conditions.

The majority of the components, such as racks and cables, can be recycled. Presently, solar panels consisting composite materials and a mixture of various materials, cannot be effectively recycled. Technology to re-use or refurbish these panels is currently under development; however, at present the end of life option for this equipment is landfill disposal.

***Waste Disposal***

The primary waste generated during construction will consist of packaging materials, scrap wood and steel, which will be recycled to the extent possible. Minor quantities of lubricants may be generated during the initial commissioning and excess materials will be returned to the supplier or sent off site for disposal. Disposal of subject waste above the small quantity exemptions outlined in Ontario Regulation 347 “General Waste Management” will require a Generator Registration number and associated provincial approvals.

Wastes generated from operation of the project are expected to be limited to general maintenance. Disposal of this waste will be in accordance with legislative requirements.

**7. TIMING**

It will take approximately 5 months to complete construction of the solar facility. The construction period will commence immediately upon approval in effort to comply with the Ontario Power Authority’s Feed-in-Tariff Program, which specifies a domestic content level of 50% for installations operating on or before December 31<sup>st</sup> 2010. The FIT program also contains an escalating clause for domestic content of 60% for those installations achieving commercial operation after this period. The timing for project approval and construction, therefore, represents a critical factor in project planning.

The following table outlines a preliminary list of tasks and schedule:

Table 1: Preliminary List of Tasks and Schedule

ID	Task Name	Start	End	Duration	Status	Notes
1	Initiate Preliminary Engineering					
2	FIT Contract					
3	Project Related Studies					
4	First Notice of Proposal and Public Meeting					
5	First Open House					
6	Second Notice of Proposal and Public Meeting					
7	Second Open House					
8	REA Application					
9	REA Approval					
10	Construction					
11	Commissioning Period					

*ID* *Task Name*  
 \*The project schedule will be finalized during the technical design phase

- 1 Initiate Preliminary Engineering
- 2 FIT Contract
- 3 Project Related Studies
- 4 First Notice of Proposal and Public Meeting
- 5 First Open House
- 6 Second Notice of Proposal and Public Meeting
- 7 Second Open House
- 8 REA Application
- 9 REA Approval
- 10 Construction
- 11 Commissioning Period

# Contact Documentation

Project: Silvercreek Solar Park

Contact	Mayor John Wilson		Date:	12/3/09.
Organization	Malachide			
Address			Copies To	
Phone	519-269-3364			
Contacted By	in person			
	by phone			
Purpose of contact	alt # 519-773-5344			
Summary of Discussion	1st msg reception 12/3/09.			
	↳ out of office not sure where / when returning			
NOTE * to SELF	2nd Newspaper Notice Dec 9th.			
Follow-up Required				
Action Taken By			Date:	

Michelle Casaverchia  
 CAO / Clerk. m.casaverchia@malachide.ca

↳ alt. Diane Wilson

Gene DiMeo

↳ Municipal Services



# Contact Documentation

Project: Silvercreek Solar Park

Contact	Michelle Cassavachia		Date:	12/3/09
Organization	CAO / Clerk.			
Address			Copies To	
Phone	519-773-5344			
Contacted By		in person		
		by phone		
Purpose of contact				
Summary of Discussion	1st msg. -			
	-had sent package to Dian Wilson. -correct yes/no			
	2 <sup>nd</sup> NOTICE IN NEWSPAPER DEC 9			
Follow-up Required				
Action Taken By				Date:

NOTE \*  
TO SELF

# Contact Documentation

Project: Silvercreek Solar Park

Contact	Dave Mennill	Date:	12/4/09.
Organization			
Address	Councilor-Melshide (Deputy)	Copies To	
Phone	519-773-8850		
Contacted By	cell: 519-200-0279 in person by phone ✓		
Purpose of contact	Project Information - Update.		
Summary of Discussion	<ul style="list-style-type: none"> <li>- Dave is Deputy mayor so he covers all areas.</li> <li>- Vangly Familiar to Dave M and site but they (Council) does not have any info beyond initial posting.</li> <li>- best method of communication is via clerk who will coordinate/distribute info.</li> <li>- He has not recieved any inquiries and is not aware of any from the public.</li> <li>- has the posting created any problems - D.M. - no, not that he is aware of.</li> </ul>		
Follow-up Required	None.		
Action Taken By		Date:	



**From:** Scott Manser  
**Sent:** Tuesday, December 08, 2009 10:54 AM  
**To:** 'Dave Moerman'; Uwe Roeper; Leah Deveau  
**Subject:** FW: Information Package Silvercreek Solar Park

**Follow Up Flag:** Follow up  
**Flag Status:** Red  
FYI - changed meeting date and time.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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---

**From:** Scott Manser  
**Sent:** Tue 12/8/2009 10:52 AM  
**To:** Eugenio DiMeo  
**Subject:** RE: Information Package Silvercreek Solar Park

Gene;

As per our earlier discussion a revised meeting date of Monday December 14th at 2:30pm; township offices works for our side.

See you Monday.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**From:** Eugenio DiMeo [<mailto:EDimeo@township.malahide.on.ca>]  
**Sent:** Tue 12/8/2009 10:24 AM  
**To:** Scott Manser  
**Subject:** RE: Information Package Silvercreek Solar Park

Sounds good, I will look into the mapping and get back to you with any associated cost.  
See you on Thursday.

**Eugenio DiMeo**

Director of Municipal Services

**Corporation of the Township of Malahide**

(t) 519-773-5344

(f) 519-773-5334

[edimeo@malahide.ca](mailto:edimeo@malahide.ca)

[www.township.malahide.on.ca](http://www.township.malahide.on.ca)

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**From:** Scott Manser [mailto:[smanser@ortech.ca](mailto:smanser@ortech.ca)]  
**Sent:** Tuesday, December 08, 2009 9:52 AM  
**To:** Eugenio DiMeo  
**Subject:** RE: Information Package Silvercreek Solar Park

Thanks. At this point I anticipate that Dave Moerman (Silvercreek Solar) and myself (ORTECH) will attend the meeting. Uwe Roeper (also from ORTECH) may attend the meeting as well.

One of the items that we are looking for is some mapping of the municipal road easements (services planned or present) along Vienna Line (500 m in from Imperial Road), north along Imperial Road (I have a inquiry in with Elgin County as I believe this is a county road) and then 500 m west along John Wise Line. If there are any fees associated with obtaining this mapping please let me know and I will issue / arrange for payment.

Regards;

**Scott Manser, P.Eng**  
 Senior Environmental Engineer  
 ORTECH Environmental  
 Tel: 519-966-8798  
 Fax: 519-966-8014  
 email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**From:** Eugenio DiMeo [mailto:[EDimeo@township.malahide.on.ca](mailto:EDimeo@township.malahide.on.ca)]  
**Sent:** Tue 12/8/2009 9:42 AM

**To:** Scott Manser  
**Subject:** RE: Information Package Silvercreek Solar Park

I will try to have the Mayor and Clerk at the meeting.

It will be at 2 PM at the Township office at 87 John Street South

**Eugenio DiMeo**  
Director of Municipal Services  
**Corporation of the Township of Malahide**  
(t) 519-773-5344  
(f) 519-773-5334  
[edimeo@malahide.ca](mailto:edimeo@malahide.ca)  
[www.township.malahide.on.ca](http://www.township.malahide.on.ca)

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**From:** Scott Manser [mailto:[smanser@ortech.ca](mailto:smanser@ortech.ca)]  
**Sent:** Tuesday, December 08, 2009 9:34 AM  
**To:** Eugenio DiMeo  
**Subject:** RE: Information Package Silvercreek Solar Park

Gene;

Thanks for arranging the meeting. Thursday 2pm will work for us. I assume the meeting will be at the municipal office in Aylmer? I have been trying to arrange a discussion with the mayor / clerk as well so I might try to arrange a meeting / discussion before or after this meeting (unless it's ok to ask them to sit in on this meeting). Please advise what your preference would be.

PS - There will be a second posting for a public meeting regarding this project in the Aylmer newspaper tomorrow (Wednesday). The posting is identical to the first. The new regulations require us to post the notice on two separate days.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**From:** Eugenio DiMeo [mailto:EDimeo@township.malahide.on.ca]  
**Sent:** Mon 12/7/2009 4:06 PM  
**To:** Scott Manser  
**Subject:** RE: Information Package Silvercreek Solar Park

Scott.

Can we set up a meeting for Thursday afternoon between 2 and 3?  
I will have the municipal planner there to address any planning matters.

Please let me know if this works.

Thanks

**Eugenio DiMeo**  
Director of Municipal Services  
**Corporation of the Township of Malahide**  
(t) 519-773-5344  
(f) 519-773-5334  
[edimeo@malahide.ca](mailto:edimeo@malahide.ca)  
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**From:** Scott Manser [mailto:smanser@ortech.ca]  
**Sent:** Thursday, December 03, 2009 4:16 PM  
**To:** Eugenio DiMeo  
**Subject:** Information Package Silvercreek Solar Park

Gene;

Further to our discussion earlier this afternoon we have assembled a brief project summary package which assist your planner in evaluating this proposal. I have forwarded a copy of Michelle Casavecchia with a request to forward to Mayor Wilson.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**From:** Scott Manser  
**Sent:** Friday, December 11, 2009 8:42 AM  
**To:** Leah Deveaux  
**Cc:** silvercreekwind@ametelcom.net  
**Subject:** FW: Silvercreek Solar Park Notice of Public Meeting - 2nd Posting

**Follow Up Flag:** Follow up  
**Flag Status:** Red  
FYI - Leah for the files.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**From:** Michelle Casavecchia [<mailto:MCasavecchia@township.malahide.on.ca>]  
**Sent:** Thu 12/10/2009 6:37 PM  
**To:** Scott Manser  
**Subject:** RE: Silvercreek Solar Park Notice of Public Meeting - 2nd Posting

Thank you for the update. We are looking forward to meeting with you on Monday afternoon.

Sincerely,

Michelle M. Casavecchia, D.P.A., C.M.O., CMM III  
Chief Administrative Officer/Clerk  
Township of Malahide  
87 John Street South  
Aylmer, ON N5H 2C3  
Phone: 519-773-5344  
Fax: 519-773-5334  
[mcasavecchia@malahide.ca](mailto:mcasavecchia@malahide.ca)  
[www.malahide.ca](http://www.malahide.ca)

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**From:** Scott Manser [<mailto:smanser@ortech.ca>]  
**Sent:** December 8, 2009 11:01 AM  
**To:** Michelle Casavecchia  
**Subject:** Silvercreek Solar Park Notice of Public Meeting - 2nd Posting

Michelle;

Just as an FYI this Wednesday (Dec 9th) a second notice will be posted in the Aylmer newspaper regarding the Silvercreek Solar Park. The notice is identical to the initial notice as we are required to post on two separate

dates. We have been in contact with Gene DiMeo from the township (as well as Elgin County representatives) and have scheduled a Monday December 14th meeting which I understand that the mayor will try to attend. We look forward to meeting with the municipality and please do not hesitate to call if you should have any questions.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**IBI Group**  
203–350 Oxford Street West  
London ON N6H 1T3 Canada  
**tel** 519 472 7328  
**fax** 519 472 9354

# Minutes

<b>To/Attention</b>	Attendees	<b>Date</b>	December 15, 2009
<b>From</b>	William Pol	<b>Project No</b>	3405-412
		<b>Steno</b>	rm

**Subject** Silvercreek Solar Park  
Renewable Energy Consultation  
Presentation to Mayor and Staff  
December 14, 2009

**Present** Mayor John Wilson; Michelle Casavecchia, CAO; Gene DiMeo, Director of Municipal Services; Rob Johnson, Director of Physical Services; Dave Mooreman, SilverCreek Solar Park Inc.; Uwe Roper, Ortech Environmental; Scott Manser, Ortech Environmental; William Pol, IBI Group

**Distribution** All Present

## Item Discussed

## Action By

### 1 Silvercreek Solar Park Initial Project Presentation

This meeting was requested by Silver Creek Solar Park for the purpose of introducing the Solar Park project and the consultants working to obtain Renewable Energy Approvals.

This meeting is the first project presentation meeting with the Township of Malahide to identify the site, the nature of the project and potential issues for development.

### 2 Project Summary

The Silver Creek Solar Park is a 10MW ground mounted solar photovoltaic facility located on 88.7 acres of land on the north side of Vienna Line, east of Imperial Road.

The project will consist of more than 44,000 panels mounted on more than 2000 horizontal beam single axis trackers.

The panels are grouped in ten separate clusters with their own power inverters and transformers.

The system will be connected using 27.6 kV cable on the site.



**Item Discussed**

**Action By**

A new 27.6 kV overhead or underground powerline will run approximately 4.5 km west on Vienna Line and north on Imperial Road to the Dunboyne Distribution Station.

**3 Application Process**

The applicant is holding an open house December 18, 2009 at Saxonia Hall in the Township. The applicants have agreed to present this material to a Council meeting in early January 2010.

Applicant

They would like to complete the consultation process by the end of the first quarter in 2010 and then submit the application to the Ministry of Environment for approval.

Construction must be completed by December 2010 in order to meet the local content requirements for renewable energy production.

The Township will continue to work with the applicant and provide a Council resolution commenting on the project prior to submission to the Ministry of the Environment.

**4 Project Information**

Information on the project will be available at the website  
[www.silvercreeksolar.com](http://www.silvercreeksolar.com)

That the applicant provide copies of all reports for public reviewing at the municipal offices and the Public Library in Springfield and the Public Library in Aylmer

Applicant

**5 Road Use**

The applicants would like to enter into a franchise agreement for the placement of electrical transmission lines. The Township does not have any existing agreements with wind energy developers.

Gene DiMeo to obtain franchise agreements from the Municipality of Bayham and to provide to the applicants.

Township

**6 Drainage**

The Township would like confirmation that sufficient provision is made for surface runoff from the solar panels into the abutting valley lands and into the municipal drains surrounding the property.

In addition to drainage, consideration must be given to potential erosion impacts on the steep slopes through the property.

Item Discussed	Action By
<b>7 Environmental</b>  The Township noted the woodlot surrounding the site on the east and north will likely become a locally significant woodlot through the Official Plan. The applicant has confirmed they are undertaking an environmental impact assessment for all lands within 120 metres of the woodlot. The intent of the design is to keep the structures a minimum of 30 metres from the top of bank and a minimum of 100 metres from the small tributaries on the property.  The intent is to maintain a buffer and working area to allow access in the event that erosion occurs along the valley slopes. Consideration should be given to slope stability assessment on the steep slopes abutting the subject site.	Applicant       Applicant
<b>8 Reflection</b>  The Township is requesting that the applicant demonstrate there will be no reflectivity traffic safety issues related to use of Vienna Line for passenger vehicles or farm equipment created by the solar project.	Applicant
<b>9 Noise Assessment</b>  The Township would like to see the noise assessment from the inverters and transformers located on site to confirm there is no offsite impact.	Applicant
<b>10 Access and Road Improvements</b>  The applicant advised that the Township recently made a new road access for large farm equipment and that the applicant confirmed that this will be sufficient access for maintenance and operation of the solar project. The applicant asked when Vienna Line may be upgraded to a hard surface and expressed an interest in management of road dust along Vienna Line in effort to reduce the potential dust on the solar panel arrays.	
<b>11 Decommissioning</b>  The Township expressed interest in the Decommissioning Plan for the project to ensure there was no impact on the lands regarding contaminants or spills related to removal of solar park materials.	Applicant
<b>12 Agricultural Land</b>  The Township confirmed that the Ontario Power Authority will not accept ground mounted solar projects on Class 1 and 2 lands. The Township would like confirmation that the soils for the proposed project are on Class 3 lands.	Applicant

Item Discussed	Action By
<b>13 Vandalism</b> <p>The applicant is proposing fencing around the perimeter of the entire project which is eight feet in height. The solar panels are setback a minimum of 50 metres to discourage risk of vandalism.</p> <p>The solar panels have been tested to withstand one inch hail stones at 90 miles per hour.</p>	
<b>14 Conservation Authority</b> <p>The applicant is encouraged to meet with the Catfish Creek Conservation Authority to consider steep slopes, drainage, the regulated area by the Conservation Authority and natural heritage matters.</p>	Applicant
<b>15 Health Impacts</b> <p>Potential health impacts were discussed specifically around renewable wind energy. It was suggested that the applicants be able to address any potential health risks associated with renewable solar power, specifically stray voltage that may be caused by improper design or construction of the transmission cables related to the project.</p>	
<b>16 Summary</b> <p>The Township of Malahide is generally supportive of renewable energy projects which displace greenhouse gas submissions. The Township requests an evaluation of the amount of power produced to supply the households in the Township of Malahide in comparison to the amount of power produced by renewable solar and wind energy in the Township.</p>	Applicant
<b>ERRORS AND OMISSIONS</b> <p>These meeting notes were prepared by William Pol, MCIP, RPP. of IBI Group who should be notified of any errors or omissions. Contact: ph: 519.472.7328; email: wpol@ibigroup.com</p>	

**From:** Scott Manser  
**Sent:** Thursday, December 17, 2009 1:58 PM  
**To:** Leah Deveaux  
**Subject:** FW: Presentation to Township Council - Follow Up  
FYI - Michelle was in a meeting so I sent over a brief email. File for me please.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**From:** Scott Manser  
**Sent:** Thu 12/17/2009 1:57 PM  
**To:** mcasavecchia@malahide.ca  
**Subject:** Presentation to Township Council - Follow Up

Hi Michelle;

Following up to our Monday meeting Silvercreek Solar Park / ORTECH would be pleased to make a presentation to the township council regarding the proposed development early in the new year. With some advance notice we would be prepared for such a discussion / presentation as early as January 8th, 2010. If you can arrange for a meeting time and place that at council's earliest convenience that would be most appreciated.

We anticipate that the next round of public notification / posting would be approximately January 20th (or alternately January 27th). This notice would inform the public of the availability of various reports and studies. I believe it would be beneficial to have the presentation to council prior to the release of these documents to ensure that the reports reflect the concerns of council and the public at large.

Again, I apologize for the timing but we are required to have these reports available to the public 60 days prior to the 2nd public meeting.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**Corporation of the Township of Malahide**  
**A G E N D A**  
**December 17, 2009 – 8:00 p.m.**

- (A) Minutes / Business arising from Minutes **RES 1**
- (B) Declare any Pecuniary Interest
- (C) Delegations: User Fee By-law **RES 2 (Pages 1 - 9)**
- (D) Staff Reports:
  - (i) Fire Chief **RES 3 (Page 10)**  
COUNCIL REPORTS – OR CONCERNS
  - (ii) Director of Physical Services – **RES 4 (Pages 11)**  
Water **RES 5 (Page 12)**  
Drainage **RES 6 (Page 13)**
    - Lee Drain – Toth Branch – Third Reading **RES 7 (Pages 14 - 15)**
    - Petition – Fuller Drain Extension **RES 8 (Page 16)**Roads **RES 9 (Page 17)**
    - Tender for Dorchester Bridge Road Work. **RES 10 (Pages to follow)**
    - Quote results – Liquid Storage and Handling System **RES 11 (Page 18)**COUNCIL REPORTS – OR CONCERNS
  - (iii) Director of Municipal Services **RES 12 (Page 19 - 20)**
    - Master Parks & Recreation Plan **RES 13 (Page 21)**COUNCIL REPORTS – OR CONCERNS
  - (iv) Director of Financial Services
    - Accounts Payable **RES 14**COUNCIL REPORTS – OR CONCERNS
  - (v) CAO/Clerk
    - Bill 130 – The Municipal Statute Law Amendment Act, 2006 and Procedural By-law **RES 15 (Pages 22 - 46)**
    - 2010 Council Meeting Dates **RES 16 (Pages 47 - 48)**COUNCIL REPORTS – OR CONCERNS
- (E) Action required from Reports:
- (F) Committee Chairman Reports:
- (G) Council reconvene to open session

- (H) Action Required:
1. Comments from Planner re: Herman Bergen. **RES 17 (Pages 49 - 51)**
  2. EECC Request for funding - New Years Eve Party **RES 18(Page 52)**
  3. Ice Breaking – Port Bruce. **RES 19(Page 53 - 60 )**
- (I) Correspondence – consideration
1. Silvercreek Solar Park Inc. - Open House. **(Pages attached separately)**
- (J) Correspondence – noted and filed **RES 20**
1. AMO Alert – Need for Affordable Access to Recreation..**(Page 61 )**
  2. AMO Alert - 2009 Report Highlights Human Services Spending and Bridge Infrastructure. **(Page 62 - 64)**
  3. AMO Alert - Passage of Good Government Act, 2009 (Means New municipal Elections rules to take effect). **(Page 65)**
  4. AMO Alert – Proposed Energy Consumer Protection Act. **(Page 66 - 67 )**
  5. County of Grey Resolution requesting Federal and Prov. Governments to research and create regulations for wind turbines. **(Page 68)**
  6. South West LHIN Highlights from November 2009. **(Page 69)**
  7. Niagara-on-the-Lake Resolution requesting upper tier municipalities to enter into a benefit sharing agreement. **(Page 70)**
  8. City of Oshawa Resolution requesting the Province to mandate Superintendents and key holders for condominiums and apartment buildings be bonded and obtain criminal reference checks. **(Page 71 - 72)**
  9. LPRCA Minutes from November 4/09 (Balance on Table) **(Page 73)**
  10. OPP – Speed Trailer “Making the Rounds”. **(Page 74 - 75)**
  11. Knights of Columbus – Soccer field - Deferred to Budget. **(Page 76 )**
  12. LPRCA – Administration Office relocation. **(Page 77)**
- (K) Committee of the Whole – Proposed or Pending Acquisition or Disposition of Land - 1 Matter **RES 21 and 22**
- (L) Adjournments **RES 23.**

**From:** Scott Manser [mailto:smanser@ortech.ca]  
**Sent:** December 22, 2009  
**To:** Michelle Casavecchia  
**Subject:** RE: Presentation to Township Council - Follow Up

Hi Michelle;

I have spoken with our team here and January 7th 7:30pm (Township Offices ?) will work for our side. We will aim for a 15 minute presentation to allow time for questions. Hopefully we will not take up too much of the regular council meeting.

Our Open House on Friday December 18th went well with approximately 30 or so members from the community attending. We did receive some general questions regarding visual impacts, property values which we will try to address at this presentation.

Did you receive any questions or comments from the December 17th council meeting? In addition if any of the councillors have any questions they would like to see addressed at the presentation if you could forward those along that would also assist us in this presentation.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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---

**From:** Michelle Casavecchia [mailto:MCasavecchia@township.malahide.on.ca]  
**Sent:** Fri 12/18/2009 10:23 AM  
**To:** Scott Manser  
**Subject:** RE: Presentation to Township Council - Follow Up

Good morning Scott,

The Council would very much like to receive such a presentation in the new year. They meet on Thursday, January 7<sup>th</sup> or 21<sup>st</sup>. Your presentation would be scheduled to begin at 7:30 p.m. in advance of the regular portion of the Council Meeting. Please advise which of these dates you are available. (If it is possible to attend the January 7<sup>th</sup> meeting, that would be best, however, if that is too soon, January 21<sup>st</sup> is fine also.)

Thanks  
Michelle

Michelle M. Casavecchia, D.P.A., C.M.O., CMM III  
Chief Administrative Officer/Clerk  
Township of Malahide  
87 John Street South  
Aylmer, ON N5H 2C3  
Phone: 519-773-5344  
Fax: 519-773-5334  
[mcasavecchia@malahide.ca](mailto:mcasavecchia@malahide.ca)  
[www.malahide.ca](http://www.malahide.ca)

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**From:** Scott Manser [<mailto:smanser@ortech.ca>]  
**Sent:** December 17, 2009 1:57 PM  
**To:** Michelle Casavecchia  
**Subject:** Presentation to Township Council - Follow Up

Hi Michelle;

Following up to our Monday meeting Silvercreek Solar Park / ORTECH would be pleased to make a presentation to the township council regarding the proposed development early in the new year. With some advance notice we would be prepared for such a discussion / presentation as early as January 8th, 2010. If you can arrange for a meeting time and place that at council's earliest convenience that would be most appreciated.

We anticipate that the next round of public notification / posting would be approximately January 20th (or alternately January 27th). This notice would inform the public of the availability of various reports and studies. I believe it would be beneficial to have the presentation to council prior to the release of these documents to ensure that the reports reflect the concerns of council and the public at large.

Again, I apologize for the timing but we are required to have these reports available to the public 60 days prior to the 2nd public meeting.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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**From:** Scott Manser  
**Sent:** June 22, 2010  
**To:** Michelle Casavecchia  
**Subject:** Brief Update Silvercreek Solar Park

Michelle;

I just wanted to take some time to provide you with a brief update on the Silvercreek Solar Park project (Vienna Line). Although the project has encountered some setbacks we are planning to proceed with the approval (permitting) process for this development. Under the Renewable Energy Approvals (REA) regulation we are required to provide the public 60 days notice prior to our next Open House and make project reports available at this same time.

We intend to provide the municipality and provincial agencies with copies of this material, and make our team available for discussions, prior to posting such notices or making reports available to the general public. I anticipate that within the next month we should be able to provide the municipality with a package containing all reports. The summer vacation season is almost upon us so I just wanted to relay that message to you.

For information purposes I have provided a brief explanation regarding the current project setback:


The Ontario Power Authority (OPA) announced in April of this year the initial list of projects which would be offered a contract under the Feed-in-Tariff (FIT) program for renewable energy technologies. The Silvercreek Solar Park project was not offered a contract in this initial offering and will under go an Economic Connection Test (ECT). The ECT will assess the economics related to investments necessary to connect proposed new generation to the electrical grid. The OPA is currently targeting the fall of 2010 to run the first round of ECT. This result was somewhat unexpected as Silvercreek had an approved 10 Megawatt (MW) connection at the proposed distribution station under the previous "rules" but was required to withdraw such connection approval prior to submitting an application for a FIT contract. The proponent has held discussions with the OPA and Hydro One regarding this issue.

Please feel free to contact me directly if you should have any questions.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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 You forwarded this message on 11/10/2010 9:33 AM.

## Scott Manser

**From:** Michelle Casavecchia [MCasavecchia@malahide.ca] **Sent:** Tue 11/9/2010 7:34 PM  
**To:** Scott Manser  
**Cc:**  
**Subject:** Re: Project Update - Silvercreek Solar Park (Vienna Line)  
**Attachments:**

Thank you for the update. I will forward such information to the Council Members for their information also.

Please keep us informed of your progress.

Michelle Casavecchia

Michelle M. Casavecchia  
 Chief Administrative Officer/Clerk  
 Township of Malahide

---

**From:** Scott Manser <smanser@ortech.ca>  
**To:** Michelle Casavecchia  
**Cc:** silvercreeksolar@amtelecom.net <silvercreeksolar@amtelecom.net>  
**Sent:** Tue Nov 09 14:43:09 2010  
**Subject:** Project Update - Silvercreek Solar Park (Vienna Line)


Michelle;

With the municipal elections over I thought it would be a good time to provide you with a brief update on the status of the Silvercreek Solar Park, proposed east of Imperial Road on Vienna Line in Malahide Township. The project was not offered a power contract earlier this year during the first round on the Ontario Power Authority's Feed-in-Tariff program and we have been anxiously awaiting the results of the Economic Connection Test (ECT) which we hope are available later this year. We will continue to keep you informed of any project developments. Please feel free to contact me directly if you should have any questions.

Regards;

**Scott Manser, P.Eng**  
 Senior Environmental Engineer  
 ORTECH Environmental  
 Tel: 519-966-8798  
 Fax: 519-966-8014  
 email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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Michelle Casavecchia

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 Chief Administrative Officer/Clerk  
 Township of Malahide

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**To:** Michelle Casavecchia  
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Regards;

**Scott Manser, P.Eng**  
 Senior Environmental Engineer  
 ORTECH Environmental  
 Tel: 519-966-8798  
 Fax: 519-966-8014  
 email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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## Leah Deveau

---

**From:** Scott Manser  
**Sent:** Tuesday, July 05, 2011 2:34 PM  
**To:** 'mcasavecchia@malahide.ca'  
**Subject:** Silvercreek Solar Park Recieves Feed in Tarrif (FIT) Contract Offer

Michelle;

In our last communication (November 9 ,2010) ORTECH indicated that the proposed Silver Creek Solar Park , was awaiting a contract offer from the Ontario Power Authority. On July 4, 2011 the project was offered a Feed in Tariff (FIT) contract from the Ontario Power Authority. Our project team, over the next few weeks will be developing a timeline for the development including opportunities for municipal and public consultation. We will inform the municipality of the general project timing and remaining development steps.

The proposed location for the Silvercreek Solar Park is east of Imperial Road on Vienna Line in Malahide Township. Please feel free to contact me directly if you should have any questions or require further information.

Regards;

**Scott Manser, P.Eng**  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519-966-8014  
email: [smanser@ortech.ca](mailto:smanser@ortech.ca)

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## Leah Deveau

---

**From:** Michelle Casavecchia <MCasavecchia@malahide.ca>  
**Sent:** Friday, July 08, 2011 3:01 PM  
**To:** Scott Manser  
**Subject:** RE: Silvercreek Solar Park Recieves Feed in Tarrif (FIT) Contract Offer

Congratulations on obtaining approval for your solar project!

The Township would very much like to receive additional information as it becomes available. If you wish to attend an upcoming Council meeting to formally advise the Council of your plans, please let me know.

Thanks  
Michelle

Michelle M. Casavecchia, D.P.A., C.M.O., CMM III  
Chief Administrative Officer/Clerk  
Township of Malahide  
87 John Street South  
Aylmer, ON N5H 2C3  
Phone: 519-773-5344, ext. 225  
Fax: 519-773-5334  
[mcasavecchia@malahide.ca](mailto:mcasavecchia@malahide.ca)  
[www.malahide.ca](http://www.malahide.ca)

### **Township of Malahide is now on FACEBOOK**

Now you can connect with us on FaceBook for the latest information on upcoming municipal events, news and information, community events and more!

Check us out on Facebook - and don't forget to click the "Like" button to stay connected to current Malahide information.

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---

**From:** Scott Manser [<mailto:smanser@ortech.ca>]  
**Sent:** July 5, 2011 2:34 PM  
**To:** Michelle Casavecchia  
**Subject:** Silvercreek Solar Park Recieves Feed in Tarrif (FIT) Contract Offer

Michelle;

In our last communication (November 9 ,2010) ORTECH indicated that the proposed Silver Creek Solar Park , was awaiting a contract offer from the Ontario Power Authority. On July 4, 2011 the project was offered a Feed in Tariff (FIT) contract from the Ontario Power Authority. Our project team, over the next few weeks will be developing a timeline for the development including opportunities for municipal and public consultation. We will inform the municipality of the general project timing and remaining development steps.

The proposed location for the Silvercreek Solar Park is east of Imperial Road on Vienna Line in Malahide Township. Please feel free to contact me directly if you should have any questions or require further information.

Regards;

**Scott Manser, P.Eng**

Senior Environmental Engineer

ORTECH Environmental

Tel: 519-966-8798

Fax: 519-966-8014

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January 18, 2012

**Michelle M. Casavecchia**

Chief Administrative Officer/Clerk  
Township of Malahide  
87 John Street South  
Aylmer, Ontario  
N5H 2C3  
Phone: 519-773-5344, ext. 225  
Fax: 519-773-5334

**Re: Proposed Silvercreek Solar Park Municipal consultation Form and Reports**

Michelle M. Casavecchia: Chief Administrative Officer/Clerk;

Silvercreek Solar Park Inc. (The Proponent) is proposing to build a new 10 MW ground mounted solar photovoltaic facility within the Township of Malahide 9 km south of the town of Aylmer west of the intersection of Vienna Line and Imperial Road. This project is subject to Ontario Regulation 359/09 "*Renewable Energy Approvals*" and the Ontario Power Authority's Feed in Tariff Program.

Consultation with the Township of Malahide and Elgin County is both a requirement of the Renewable Energy Approvals process and a mutually beneficial process which ORTECH and Silvercreek Solar Park are fully committed to. As part of the consultation process ORTECH has enclosed the following documents which provide detailed information on the proposed project:

- Project Description Report (updated January 17, 2012);
- Design and Operations Report;
- Construction Report, and
- Decommissioning Report.

In addition ORTECH has completed Part A of the municipal consultation form attached to this transmittal. Part B of the form requires input from the municipality and ORTECH would be more than willing to assist the municipality in completing this section.

Copies of the report and municipal consultation form have been sent separately to the Elgin County Clerk's office to address the upper-tier municipal consultation requirements, as well as, to provide an opportunity for consultation on activities taking place along Imperial Road, which is under operational control of the county.

If you have any questions, please do not hesitate to contact me at 519-966-8798 or via email: [smanser@ortech.ca](mailto:smanser@ortech.ca).

Regards,



Scott Manser, P.Eng  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519- 966-8014  
[smanser@ortech.ca](mailto:smanser@ortech.ca)

cc: Mark McDonald  
Chief Administrative Officer:  
County of Elgin Administration Building  
450 Sunset Drive  
St Thomas Ontario N5R 5V1  
Tel: 519 631-1460 ext.105  
Fax: 519 633-7661

Dave Moerman,  
President, Silvercreek Solar Park Inc.  
49588 Vienna Line  
Alymer, Ontario N5H 2R2  
Tel: 519-617-9463

Leah Deveau,  
Environmental Assessment Specialist  
ORTECH Environmental  
804 Southdown Road  
Mississauga, Ontario L5J 2Y4  
Tel: (905) 822-4120 x.305  
Fax: (905) 855-0406  
E-mail: [Ldeveau@ortech.ca](mailto:Ldeveau@ortech.ca)



## PART A: TO BE COMPLETED BY THE APPLICANT BEFORE SUBMITTING TO MUNICIPALITY OR LOCAL AUTHORITY

### Section 1 - Project Description

<b>1.1 - Renewable Energy Project</b>
Project Name <i>(Project identifier to be used as a reference in correspondence)</i> Silvercreek Solar Park

Project Location 49588 Vienna Line, Aylmer, Ontario					
Same as Applicant Physical Address? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If no, please provide site address information below)					
Civic Address- Street information <i>(includes street number, name, type and direction)</i>					Unit Identifier <i>(i.e. apartment number)</i>
Survey Address <i>(Not required if Street Information is provided)</i>					
Lot and Conc.: used to indicate location within a subdivided township and consists of a lot number and a concession number.			Part and Reference: used to indicate location within unorganized territory, and consists of a part and a reference plan number indicating the location within that plan. Attach copy of the plan.		
Lot	Conc.		Part	Reference Plan	
Location Information <i>(includes any additional information to clarify physical location)(e.g. municipality, ward/ township)</i> Township of Malahide, Elgin County					
Geo Reference <i>(e.g. southwest corner of property)</i> south entrance to the property					
Map Datum	Zone	Accuracy Estimate	Geo Referencing Method	UTM Easting	UTM Northing
UTM	17	+/- 5m	manual	502139	4726823

Project Phasing <i>(outline construction, operation and decommissioning activities)</i>
Construction will begin in 2012 upon approval of the REA application and will require approximately 5 months to complete. Construction activities will involve installation solar panels, installation of on-site electrical equipment, construction of a 15km distribution line, a new substation and a less than 500m 115kV electrical line. The facility will operate continuously during the daytime with tracking capabilities. The contract period of the facility is 20 years, after which time the site may either be retrofitted with new panels or the site may be decommissioned and returned to agricultural use.

<b>1.2 - Environmental Context</b>
Describe any negative environmental effects that may result from engaging in the project <i>(consider construction, operation and decommissioning activities.)</i>  Refer to attached reports. A Natural Heritage Assessment is in process and will address environmental effects.
Propose early avoidance/prevention/mitigation concepts and measures. The project design incorporates setback distances from natural features in accordance with REA requirements. Please refer to attached reports for further information.

--

1.3 - Renewable Energy Generation Facility			
Type of Facility / Operation (select all that apply & complete all appropriate sections)			
<input type="checkbox"/>	Wind Facility (Land Based)	<input type="checkbox"/>	Biofuel Facility
<input type="checkbox"/>	Wind Facility (Off-Shore)	<input checked="" type="checkbox"/>	Solar Photo Voltaic Facility
<input type="checkbox"/>	Biogas Facility (Anaerobic Digesters)	<input type="checkbox"/>	Other Describe :
<input type="checkbox"/>	Biomass Facility (Thermal Treatment)	<input type="checkbox"/>	Class (if applicable) :
Name Plate Capacity	Expected Generation	Service Area	Total Area of Site (hectares)
10 MW	18 GWh	Elgin County	35.6
Provide a description of the facilities equipment or technology that will be used to convert the renewable energy source or any other energy source to electricity.			
The proposed project is a ground mounted solar photovoltaic facility. It will require installation of up to 44,520 polycrystalline solar photovoltaic panels, which will be mounted on 2,062 horizontal beam single-axis trackers.			

1.4 – Renewable Energy Generation Activities
Describe the activities that will be engaged in as part of the renewable energy project
The project involves preparation of the site, installation of the solar panels and electrical system, construction of a 15 km distribution line, new substation, access road, short 115kV transmission line and site fencing.

## Section 2 – Supporting Documents

2.1 – Requirement	Name of Draft documents distributed for consultation	Date available to Municipal or Local Authority Contact
DRAFT Project Description Report	Project Description Silvercreek Solar Park	January 18, 2012
DRAFT Design and Operations Report	Design and Operation Report Silvercreek Solar Park	January 18, 2012
DRAFT Construction Plan Report	Construction Plan Report Silvercreek Solar Park	January 18, 2012
DRAFT Decommissioning Plan Report	Decommissioning Plan Report Silvercreek Solar Park	January 18, 2012
List of other Documents		

**Location where written draft reports can be obtained for public inspection** (physical location for viewing and the applicants project website if one is available):

Documents will be available at a later date for public inspection at the following locations:

Project website : [www.silvercreeksolar.com](http://www.silvercreeksolar.com) & Aylmer Old Town Hall Public Library

### Section 3 – Applicant Address and Contact Information

<b>3.1 - Applicant Information</b> (Owner of project/facility)				
Applicant Name (legal name of individual or organization as evidenced by legal documents) Silvercreek Solar Park Inc.			Business Identification Number 82298 6121 RC 0001	
Business Name (the name under which the entity is operating or trading - also referred to as trade name)			<input checked="" type="checkbox"/> same as Applicant Name	
Civic Address- Street information (includes street number, name, type and direction) 49588 Vienna Line			Unit Identifier (i.e. apartment number)	
Survey Address (Not required if Street Information is provided)				
Lot and Conc.: used to indicate location within a subdivided township and consists of a lot number and a concession number.  Lot   Conc.		Part and Reference: used to indicate location within an unsubdivided township or unsurveyed territory, and consists of a part and a reference plan number indicating the location within that plan. Attach copy of the plan.  Part   Reference Plan		
Municipality Malahide	County/District Elgin	Province/State Ontario	Country Canada	Postal Code M5H 2R2

## PART B: TO BE COMPLETED BY THE MUNICIPALITY OR LOCAL AUTHORITY

### Section 4 - Municipal or Local Authority Contact Information (check the one that applies)

Local Municipality <i>(include each local municipality in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Municipality	Address	Phone	Clerk's Name	Clerk's Phone/Fax	E-Mail Address
Upper Tier Municipality <i>(include each upper tier municipality in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Municipality	Address	Phone	Clerk's name	Clerk's Phone/Fax	E-Mail Address
Local roads area <i>(include each local roads area in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of local roads board	Address	Phone	Secretary-treasurer's Name	Secretary-treasurer's Phone/Fax	E-Mail Address
Board Area <i>(include each board area in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Local Service Board	Address	Phone	Secretary's name	Secretary's Phone/Fax	E-Mail Address

### Section 5: Consultation Requirement

<b>5.1 - Project Location</b>
Provide comment on the project location with respect to infrastructure and servicing.
<b>5.2 – Project Roads</b>
Provide comment on the proposed project's plans respecting proposed road access.
Identify any issues and provide recommendations with respect to road access
Provide comment on any proposed Traffic Management Plans
Identify any issues and provide recommendations with respect to the proposed Traffic Management Plans

<b>5.3 – Municipal or Local authority Service Connections</b>
Provide comment on the proposed project plans related to the location of and type of municipal service connections, other than roads.
Identify any issues and provide recommendations with respect to the type of municipal service connections, other than roads.
<b>5.4 – Facility Other</b>
Identify any issues and recommendations with respect to the proposed landscaping design for the facility
Provide comment on the proposed project plans for emergency management procedures / safety protocols.
Identify any issues and recommendations with respect to the proposed emergency management procedures / safety protocols.
Identify any issues and recommendations with respect to any Easements or Restrictive Covenants associated with the Project Location
<b>5.5 Project Construction</b>
Identify any issues and recommendations with respect to the proposed rehabilitation of any temporary disturbance areas and any municipal or local authority infrastructure that could be damaged during construction.
Identify any issues and recommendations with respect to the proposed location of fire hydrants and connections to existing drainage, water works and sanitary sewers
Identify any issues and recommendations with respect to the proposed location of buried kiosks and above-grade utility vaults

Identify any issues and recommendations with respect to the proposed location of existing and proposed gas and electricity lines and connections
Provide comment on the proposed project plans with respect to Building Code permits and licenses.
Identify any issues and recommendations related to the identification of any significant natural features and water bodies within the municipality or territory.
Identify any issues and recommendations related to the identification any archaeological resource or heritage resource.

## Leah Deveau

---

**From:** Fred Harding <[fharding@mva.on.ca](mailto:fharding@mva.on.ca)>  
**Sent:** Wednesday, February 01, 2012 2:41 PM  
**To:** [rjohnson@malahide.ca](mailto:rjohnson@malahide.ca)  
**Cc:** 'Dave Moerman'  
**Subject:** Tentative Meeting - Silvercreek Meeting to Review Road Occupancy Permit/Contract Friday Feb at 10:00 am

Rob

The meeting as requested below is now tentative, subject to your availability, for Friday Feb 3 at 10:00 am at the Elgin County office.

Please advise if you are available for this meeting on Friday at 10:00 am

Alternatively please provide available date and times.

Regards

Fred Harding

**MVA Engineering**

---

**From:** Fred Harding [<mailto:fharding@mva.on.ca>]  
**Sent:** Wednesday, February 01, 2012 12:50 PM  
**To:** 'Clayton Watters P.Eng.'; [rjohnson@malahide.ca](mailto:rjohnson@malahide.ca); 'Dave Moerman'  
**Cc:** David Ward; [kengelhart@elgincounty.ca](mailto:kengelhart@elgincounty.ca)  
**Subject:** Silvercreek Meeting Request to Review Road Occupancy Permit/Contract

Good afternoon

Silvercreek is a Utility Scale Solar Park located on the Vienna Line in Malahide Township that is required to run a 34.5 kV buried feeder cable from the solar park to a Hydro One substation in Aylmer. The attached PDF file provides an outline of the proposed cable route.

MVA Engineering Group Ltd. is the engineering consultant for Silvercreek Solar Park.

At this time Silvercreek would like to request an informal meeting with County and Township stakeholders to discuss the details of the proposed cable installation.

The proposed meeting agenda is to include but necessarily limited to:

A discussion from Silvercreek to describe the cable route, required clearances to other utilities, intended installation method(s), burial depth, and other installation details, etc..

From the County and Township, Silvercreek requests information on; policy and governing bylaws, requirement for drawings, submission reviews, terms of permit/contract, and fees and charges, other items as may be applicable.

As we are proposing an informal meeting at the County offices, (informational at this time only) may we suggest the meeting be held sometime this week or possibly Monday, Tuesday of next week, we estimate meeting will require about 1 to 2 hours.

Please advice by response e-mail at your earliest convenience your preferred date(s), time and location of the meeting. I will sent out the meeting confirmation when available.

Thank you

--

Best regards  
Fred Harding  
President  
**MVA Engineering Group Ltd.**  
246 Waterloo Street  
London, Ontario  
N6B 2N4

Phone: (519) 668-4698  
Fax: (519) 668-0701  
[www.mva.on.ca](http://www.mva.on.ca)



## Leah Deveau

---

**From:** Dave Moerman <silvercreeksolar@amtelecom.net>  
**Sent:** Wednesday, October 31, 2012 1:00 PM  
**To:** Leah Deveau  
**Subject:** FW: Silvercreek Meeting to Review Road Occupancy Permit/Contract

During our discussion on drawing details for the right of way, we presented the farm layout for comment. Paul Groeneveld the director of fire and emergency services for Malahide commented that we should think about the how emergency vehicles would access and navigate the solar park. He mentioned that if fire and emergency vehicle were on site that they would have to back up a large distance to exit the site, he asked us about the possibility of an additional road to allow for one way traffic movement on the site. We told Mr Groeneveld we would revise the layout roadways if possible.

Meeting Date:

*Friday February 3<sup>rd</sup>, 2012*

Meeting Time:

*10:00 am*

Meeting attendees,  
Dave Moerman Silvercreek Solar  
Alex Tsopelas Ortech  
Rob Johnson , Malahide  
Eugenio DiMeo, Malahide  
Paul Groeneveld, Malahide  
Dave Mennil Mayor of Malahide.

Dave

---

**From:** Rob Johnson [mailto:RJohnson@malahide.ca]  
**Sent:** March-12-12 2:27 PM  
**To:** Dave Moerman  
**Subject:** RE: Silvercreek Meeting to Review Road Occupancy Permit/Contract

Hi Dave,

I have now had a chance to review the package you provided.  
There appears to be several different drawing styles and scales. My preferences are sample sheet P5 for the plan section, sample sheet C01 for the cross-and section and sample sheet C01, and C2 for the profile section.

Please feel free to give me a call should you or MVA require further clarification.

Rob

Robert Johnson  
Director of Physical Services  
Township of Malahide  
519 773 5344 x 231  
519 520 1777 mobile  
[rjohnson@malahide.ca](mailto:rjohnson@malahide.ca)

---

**From:** Dave Moerman [<mailto:silvercreeksolar@amtelecom.net>]  
**Sent:** Friday, February 24, 2012 12:10 PM  
**To:** Rob Johnson  
**Subject:** RE: Silvercreek Meeting to Review Road Occupancy Permit/Contract

Hi Rob, I have attached a sample of drawing detail Silvercreek will provide for the cable routing in the Municipal ROW. Please review and if you would like I can have our team from MVA engineering meet with you and discuss any comments or suggestions you may have.  
Let me know.

Best Regards

Dave Moerman  
Silvercreek Solar Park Inc  
49588 Vienna Line  
Aylmer, Ontario  
N5H2R2  
519 617 9463  
[silvercreeksolar@amtelecom.net](mailto:silvercreeksolar@amtelecom.net)

---

**From:** Rob Johnson [<mailto:RJohnson@malahide.ca>]  
**Sent:** February-03-12 8:20 PM  
**To:** Fred Harding  
**Cc:** Dave Moerman; David Ward; Ed Ens  
**Subject:** Silvercreek Meeting to Review Road Occupancy Permit/Contract

Fred,

Sorry for the delay in getting back to you. Things have been very hectic lately. I am available next Thursday or Friday for a preliminary meeting to review the transmission line route on the Township Roads.

Morning would work best if possible. Please let me know if this works for you.  
Regards,

Rob

Robert Johnson, CET, DPA, CMMIII  
Director of Physical Services  
Township of Malahide  
519 773 5344 x 231  
[rjohnson@malahide.ca](mailto:rjohnson@malahide.ca)

---

**From:** Fred Harding [<mailto:fharding@mva.on.ca>]  
**Sent:** Thursday, February 02, 2012 2:15 PM  
**To:** Fred Harding  
**Cc:** 'Dave Moerman'; Rob Johnson; David Ward; [kenglehart@elgin-county.ca](mailto:kenglehart@elgin-county.ca)  
**Subject:** Meeting Confirmation - Silvercreek Meeting to Review Road Occupancy Permit/Contract Friday Feb at 10:00 am

Good afternoon

The e-mail is confirmation of tomorrow's meeting to discuss the Silvercreek Solar Park and it's required cable route along county and township roads

Meeting Date:

*Friday February 3<sup>rd</sup>, 2012*

Meeting Time:

*10:00 am*

Location:

*County of Elgin Administration Building, 450 Sunset Drive*

Room:

*To be announce on arrival*

Regards

Fred Harding

**MVA Engineering**

---

**From:** Fred Harding [<mailto:fharding@mva.on.ca>]

**Sent:** Wednesday, February 01, 2012 2:41 PM

**To:** [rjohnson@malahide.ca](mailto:rjohnson@malahide.ca)

**Cc:** 'Dave Moerman'

**Subject:** Tentative Meeting - Silvercreek Meeting to Review Road Occupancy Permit/Contract Friday Feb at 10:00 am

Rob

The meeting as requested below is now tentative, subject to your availability, for Friday Feb 3 at 10:00 am at the Elgin County office.

Please advise if you are available for this meeting on Friday at 10:00 am

Alternatively please provide available date and times.

Regards

Fred Harding

**MVA Engineering**

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**From:** Fred Harding [<mailto:fharding@mva.on.ca>]

**Sent:** Wednesday, February 01, 2012 12:50 PM

**To:** 'Clayton Watters P.Eng.'; [rjohnson@malahide.ca](mailto:rjohnson@malahide.ca); 'Dave Moerman'

**Cc:** David Ward; [kengelhart@elgincounty.ca](mailto:kengelhart@elgincounty.ca)

**Subject:** Silvercreek Meeting Request to Review Road Occupancy Permit/Contract

Good afternoon

Silvercreek is a Utility Scale Solar Park located on the Vienna Line in Malahide Township that is required to run a 34.5 kV buried feeder cable from the solar park to a Hydro One substation in Aylmer. The attached PDF file provides an outline of the proposed cable route.

MVA Engineering Group Ltd. is the engineering consultant for Silvercreek Solar Park.

At this time Silvercreek would like to request an informal meeting with County and Township stakeholders to discuss the details of the proposed cable installation.

The proposed meeting agenda is to include but necessarily limited to:

A discussion from Silvercreek to describe the cable route, required clearances to other utilities, intended installation method(s), burial depth, and other installation details, etc..

From the County and Township, Silvercreek requests information on; policy and governing bylaws, requirement for drawings, submission reviews, terms of permit/contract, and fees and charges, other items as may be applicable.

As we are proposing an informal meeting at the County offices, (informational at this time only) may we suggest the meeting be held sometime this week or possibly Monday, Tuesday of next week, we estimate meeting will require about 1 to 2 hours.

Please advice by response e-mail at your earliest convenience your preferred date(s), time and location of the meeting. I will sent out the meeting confirmation when available.

Thank you

--

Best regards  
Fred Harding  
President  
**MVA Engineering Group Ltd.**  
246 Waterloo Street  
London, Ontario  
N6B 2N4

Phone: (519) 668-4698

Fax: (519) 668-0701

[www.mva.on.ca](http://www.mva.on.ca)

## Leah Deveaux

---

**From:** Rob Johnson <RJohnson@malahide.ca>  
**Sent:** Monday, March 12, 2012 2:27 PM  
**To:** Dave Moerman  
**Subject:** RE: Silvercreek Meeting to Review Road Occupancy Permit/Contract

Hi Dave,

I have now had a chance to review the package you provided.  
There appears to be several different drawing styles and scales. My preferences are sample sheet P5 for the plan section, sample sheet C01 for the cross-and section and sample sheet C01, and C2 for the profile section.

Please feel free to give me a call should you or MVA require further clarification.

Rob

Robert Johnson  
Director of Physical Services  
Township of Malahide  
519 773 5344 x 231  
519 520 1777 mobile  
[rjohnson@malahide.ca](mailto:rjohnson@malahide.ca)

---

**From:** Dave Moerman [mailto:silvercreeksolar@amtelecom.net]  
**Sent:** Friday, February 24, 2012 12:10 PM  
**To:** Rob Johnson  
**Subject:** RE: Silvercreek Meeting to Review Road Occupancy Permit/Contract

Hi Rob, I have attached a sample of drawing detail Silvercreek will provide for the cable routing in the Municipal ROW. Please review and if you would like I can have our team from MVA engineering meet with you and discuss any comments or suggestions you may have.  
Let me know.

Best Regards

Dave Moerman  
Silvercreek Solar Park Inc  
49588 Vienna Line  
Aylmer, Ontario  
N5H2R2  
519 617 9463  
[silvercreeksolar@amtelecom.net](mailto:silvercreeksolar@amtelecom.net)

---

**From:** Rob Johnson [mailto:RJohnson@malahide.ca]  
**Sent:** February-03-12 8:20 PM  
**To:** Fred Harding  
**Cc:** Dave Moerman; David Ward; Ed Ens  
**Subject:** Silvercreek Meeting to Review Road Occupancy Permit/Contract

Fred,

Sorry for the delay in getting back to you. Things have been very hectic lately. I am available next Thursday or Friday for a preliminary meeting to review the transmission line route on the Township Roads.

Morning would work best if possible. Please let me know if this works for you.  
Regards,

Rob

Robert Johnson, CET, DPA, CMMIII  
Director of Physical Services  
Township of Malahide  
519 773 5344 x 231  
[rjohnson@malahide.ca](mailto:rjohnson@malahide.ca)

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**From:** Fred Harding [\[mailto:fharding@mva.on.ca\]](mailto:fharding@mva.on.ca)  
**Sent:** Thursday, February 02, 2012 2:15 PM  
**To:** Fred Harding  
**Cc:** 'Dave Moerman'; Rob Johnson; David Ward; [kenglehart@elgin-county.ca](mailto:kenglehart@elgin-county.ca)  
**Subject:** Meeting Confirmation - Silvercreek Meeting to Review Road Occupancy Permit/Contract Friday Feb at 10:00 am

Good afternoon

The e-mail is confirmation of tomorrow's meeting to discuss the Silvercreek Solar Park and it's required cable route along county and township roads

Meeting Date:

*Friday February 3<sup>rd</sup>, 2012*

Meeting Time:

*10:00 am*

Location:

*County of Elgin Administration Building, 450 Sunset Drive*

Room:

*To be announce on arrival*

Regards  
Fred Harding  
**MVA Engineering**

---

**From:** Fred Harding [\[mailto:fharding@mva.on.ca\]](mailto:fharding@mva.on.ca)  
**Sent:** Wednesday, February 01, 2012 2:41 PM  
**To:** [rjohnson@malahide.ca](mailto:rjohnson@malahide.ca)  
**Cc:** 'Dave Moerman'  
**Subject:** Tentative Meeting - Silvercreek Meeting to Review Road Occupancy Permit/Contract Friday Feb at 10:00 am

Rob  
The meeting as requested below is now tentative, subject to your availability, for Friday Feb 3 at 10:00 am at the Elgin County office.

Please advise if you are available for this meeting on Friday at 10:00 am  
Alternatively please provide available date and times.

Regards  
Fred Harding  
**MVA Engineering**

---

**From:** Fred Harding [<mailto:fharding@mva.on.ca>]  
**Sent:** Wednesday, February 01, 2012 12:50 PM  
**To:** 'Clayton Watters P.Eng.'; [rjohnson@malahide.ca](mailto:rjohnson@malahide.ca); 'Dave Moerman'  
**Cc:** David Ward; [kengelhart@elgincounty.ca](mailto:kengelhart@elgincounty.ca)  
**Subject:** Silvercreek Meeting Request to Review Road Occupancy Permit/Contract

Good afternoon

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A discussion from Silvercreek to describe the cable route, required clearances to other utilities, intended installation method(s), burial depth, and other installation details, etc..

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As we are proposing an informal meeting at the County offices, (informational at this time only) may we suggest the meeting be held sometime this week or possibly Monday, Tuesday of next week, we estimate meeting will require about 1 to 2 hours.

Please advise by response e-mail at your earliest convenience your preferred date(s), time and location of the meeting. I will sent out the meeting confirmation when available.

Thank you

--

Best regards  
Fred Harding  
President  
**MVA Engineering Group Ltd.**  
246 Waterloo Street  
London, Ontario  
N6B 2N4

Phone: (519) 668-4698  
Fax: (519) 668-0701  
[www.mva.on.ca](http://www.mva.on.ca)

## Leah Deveau

---

**From:** Eugenio DiMeo <EDiMeo@malahide.ca>  
**Sent:** Wednesday, May 16, 2012 12:23 PM  
**To:** Dave Moerman; Rob Johnson  
**Cc:** Scott Manser; Leah Deveau  
**Subject:** RE: Silvercreek Solar  
**Attachments:** Silvercreek Solar Parkk - Memo.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dave,

Sorry for the delay in getting this back to you. Attached is our comments on the materials submitted. Please review and get back to us with clarifications or questions on any of the points mentioned.

Regards,

Gene

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**From:** Dave Moerman [<mailto:silvercreeksolar@amtelecom.net>]  
**Sent:** Friday, April 13, 2012 9:20 AM  
**To:** Rob Johnson; Eugenio DiMeo  
**Cc:** Scott Manser; Leah Deveau  
**Subject:** Silvercreek Solar

*Hi Rob and Eugenio,*

*Have you been able to draft any comments after your review of the Silvercreek Solar Park project package and ROW agreement sent in Jan 17 2012. We would like very much to keep this process moving forward and would be happy to meet or have a call at your convenience.*

Best Regards

Dave Moerman  
Silvercreek Solar Park Inc  
49588 Vienna Line  
Aylmer, Ontario  
N5H2R2  
519 617 9463  
[silvercreeksolar@amtelecom.net](mailto:silvercreeksolar@amtelecom.net)



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MEMORANDUM

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**DRAFT**

TO: EUGENE DIMEO

FROM: ROB JOHNSON

SUBJECT: SILVERCREEK SOLAR PARK – REVIEW OF DRAFT  
REPORTS

Date: May 11<sup>th</sup>, 2012

CC:

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We have reviewed the draft reports for the Silvercreek Solar Park and have the following comments:

Project Description:

Section *1.3 Authorizations Required* should include the Township of Malahide and Elgin County.

There is insufficient detail in Section *2.2 Construction Activities* with respect to the transmission line.

Section 2.4 Landownership should identify that the proponent will need to enter into a franchise agreement with the Township for the purposes of the transmission line or **whatever term you wish to use.**

Section 3.3 *Water Bodies* does not address the water crossings on the transmission route. **More Detail needed**

The first paragraph in Section 3.7 *Provincial and Local Infrastructure, Construction*, suggest that agreements and easements **“must or shall”** be required with the Township. This paragraph needs to be worded in such a manner so as to recognize that agreements with the Township will be a requirement of the project.

The second paragraph does not adequately address the environmental effects during the construction of the transmission line.

Section 3.8 *Public Health and Safety* does not adequately add construction related activities on the transmission line.

#### Construction Plan Report:

In section 2.1.7 in the 2<sup>nd</sup> *Paragraph*, it should identify that a construction plan and schedule will be prepared to the satisfaction of the Township which will detail the methods and type of construction for their approval.

The *Traffic Management Plan*, referenced in section 2.2.1 requires municipal approval. This should be identified in the report.

The transmission line appears not to have been addressed in Table 2: *Environmental Effects, Mitigation & Monitoring*. Please include an assessment of the transmission in the appropriate sections.

Building Permits are required for certain parts of the construction. The housing for the electrical controls and if the panel is greater than 5 square meters it may be considered a designated structure under the building code require permit.

#### Decommissioning Plan:

In Section 2, *3.4kV Distribution Line* the report should identify that a franchise agreement will be required with the Township which address, to the satisfaction of the Township, the decommissioning and/or abandonment of the transmission line.

What assurances are in place that the decommissioning addresses the proper demolition and disposal of solar panels? It also needs language to the effect that the dismantled material will not be stored on site for an extended period of time. My understanding is that the solar panels are not that easy to get rid of.

#### Design and Operations Report:

There is very little detail in the operation report on the transmission line. More detail is required on the operation and oversight of the transmission line. Specifically, I would like to see how the line is to be identified in the field and how the proponent is going to address locate requests.

It would appear that the transmission line was not included on the Natural Heritage Assessment or Environmental Impact Study.

I have no other additional comments on the *Design and Operations Report* at this time.

July 25, 2012

Eugenio DiMeo,  
Director of Community & Corporate Services  
Township of Malahide  
87 John Street South  
Aylmer, Ontario  
N5H 2C3  
Phone: 519-773-5344, ext. 225  
Fax: 519-773-5334

**Re: Response to Municipal Review; Proposed Silvercreek Solar Park**

In response to the Municipality of Malahide May 11<sup>th</sup>, 2012 memo regarding review of the Draft Project reports (January 18, 2012) Silvercreek Solar Park Inc. (The Proponent) is providing the following discussion to inform and clarify the municipality.

It is our intent to inform and consult at the earliest possible stage with the municipality project developments and information. In this regards it is anticipated that a Notice will be published in the Aylmer Express on August 2<sup>nd</sup> 2012 informing the public of a final public open house and the availability of reports for review. On that date, one full hard copy and one cd copy of the draft reports will be provided for your review and comment. At the time of this letter reports are currently being distributed to First Nation Communities for consultation. The Renewable Energy Approval Regulation requires this consultation with these communities prior to disclosure to the general public. In absence of the full reports we have provided summaries of these reports for your review. Please feel free to forward any comments or questions you may have to Leah Deveaux ([ldeveaux@ortech.ca](mailto:ldeveaux@ortech.ca)) (email delivery is the preferred method to coordinate our response.)

**Project Description:**

**Q: Section 1.3 *Authorizations Required* should include the Township of Malahide and Elgin County.**

A: References have been added to include the requirement for building permits, road use agreements, and the requirement to enter into an agreement regarding use of the municipal right-of-way.

**Q: There is insufficient detail in Section 2.2 *Construction Activities* with respect to the transmission line.**

A: Additional details regarding the construction of the distribution line can be found within the construction Report, Section 2.1.7 Distribution Line. It is acknowledged that the description provided outlines a general approach to construction of the distribution line. At this stage of project development the Proponent has developed a proposed line route and potential construction contractors have reviewed the site conditions. A detailed construction plan will be developed by the successful contractor and submitted to the Municipality for review. It is further anticipated that such a plan would be a municipal requirement for issuance of an easement agreement for use of the municipal right-of-way.

**Q: Section 2.4 Landownership should identify that the proponent will need to enter into a franchise agreement with the Township for the purposes of the transmission line or whatever term you wish to use.**

A: Noted and incorporated into Section 2.4.

**Q: Section 3.3 *Water Bodies* does not address the water crossings on the transmission route. More Detail needed**

A: Additional details have been provided in the Design and Operations Report. Figures 1,2,3,4 and 5 provide detailed mapping regarding the location of these water crossings. Further, Section 2.2 of the Design and Operations Report provides an additional text description. A detailed discussion and assessment of the water crossings can be found within the Waterbodies Report prepared by Natural Resource Solutions Inc. (NRSI).

**Q: The first paragraph in Section 3.7 *Provincial and Local Infrastructure, Construction*, suggest that agreements and easements “must or shall” be required with the Township. This paragraph needs to be worded in such a manner so as to recognize that agreements with the Township will be a requirement of the project.**

A: Noted and incorporated into Section 3.7, including the construction Plan Report.

**Q: The second paragraph does not adequately address the environmental effects during the construction of the transmission line.**

A: The intent of the Project Description Report is to provide a broad overview of the project. Detailed discussions regarding the distribution line can be found within the Section 2.1.7 and Section 3 of the Construction Report. Within the Construction Report (Section 2.1.7) we have added the following language to communicate our intent to fully

inform and involve the municipality “*A construction plan will be prepared by the construction contractor which will provide additional detail on methods and types of construction. This plan will be provided to the Township of Malahide for review and approval.*” We trust that this additional assurance is satisfactory.

**Q: Section 3.8 *Public Health and Safety* does not adequately add construction related activities on the transmission line.**

A: Silvercreek will submit to the municipality for approval and prior to construction, a detailed construction management plan regarding activities associated with the distribution line.

**Construction Plan Report:**

**Q: In section 2.1.7 in the 2<sup>nd</sup> Paragraph, it should identify that a construction plan and schedule will be prepared to the satisfaction of the Township which will detail the methods and type of construction for their approval.**

A: Noted and included in Section 2.1.7.

**Q: The *Traffic Management Plan*, referenced in section 2.2.1 requires municipal approval. This should be identified in the report.**

A: Noted and included in Section 2.2.1.

**Q: The transmission line appears not to have been addressed in Table 2: *Environmental Effects, Mitigation & Monitoring*. Please include an assessment of the transmission in the appropriate sections.**

A: At the time of the January 2011 submission to the municipality this information was not available. Information regarding the Environmental Effects, Mitigation and Monitoring for the distribution line are now included in Table 3 of the Construction Plan Report. Additional information can also be found within the Waterbodies Report prepared by NRSL.

**Q: Building Permits are required for certain parts of the construction. The housing for the electrical controls and if the panel is greater than 5 square meters it may be considered a designated structure under the building code require permit.**

A: Noted.

**Decommissioning Plan:**

**Q: In Section 2, *3.4kV Distribution Line* the report should identify that a franchise agreement will be required with the Township which address, to the satisfaction of the Township, the decommissioning and/or abandonment of the transmission line.**

A: Added reference to franchise agreement requirement.

**Q: What assurances are in place that the decommissioning addresses the proper demolition and disposal of solar panels? It also needs language to the effect that the dismantled material will not be stored on site for an extended period of time. My understanding is that the solar panels are not that easy to get rid of.**

A: In the event that decommissioning of the project is required at the conclusion of the Power Purchase Agreement decommissioning would occur within one calendar year to allow for a timely resumption of farm activities. Estimated decommissioning costs have been established to ensure that adequate funds are reserved near the end of project life to cover these costs if required. Several solar panel manufacturer's, such as Suntech, offer end of life management and recycling options. A copy of Suntech's corporate policy is attached for reference.

**Design and Operations Report:**

**Q: There is very little detail in the operation report on the transmission line. More detail is required on the operation and oversight of the transmission line. Specifically, I would like to see how the line is to be identified in the field and how the proponent is going to address locate requests.**

A: Silvercreek will provide copies of drawings to the municipality and provide contact information to utility providers sharing the ROW. It is suggested that additional requirements for line identification in the field and the management of locate request be addressed via the franchise agreement.

**Q: It would appear that the transmission line was not included on the Natural Heritage Assessment or Environmental Impact Study.**

A: At the time of the January 18, 2012 Draft Report only preliminary information was available. Additional details have been provided.

If you have any questions, please do not hesitate to contact me at 519-966-8798 or via email: [smanser@ortech.ca](mailto:smanser@ortech.ca).

Regards,

A handwritten signature in dark ink that reads "Scott Manser". The signature is fluid and cursive, with the first name "Scott" and last name "Manser" clearly legible.

Scott Manser, P.Eng  
Senior Environmental Engineer  
ORTECH Environmental  
Tel: 519-966-8798  
Fax: 519- 966-8014  
[smanser@ortech.ca](mailto:smanser@ortech.ca)

-enclosures  
Report Summaries

cc: Dave Moerman,  
President, Silvercreek Solar Park Inc.  
49588 Vienna Line  
Alymer, Ontario N5H 2R2  
Tel: 519-617-9463



August 1, 2012

Michelle Casavecchia  
CAO/Clerk  
Township of Malahide  
87 John Street South  
Aylmer, Ontario  
N5H 2C3

**Re: Silvercreek Solar Park - Draft REA Package**

In follow up to our letter of July 25, 2012 to Eugenio DiMeo, we would like to provide you with one hard copy and one CD copy of the Silvercreek Solar Park Draft Renewable Energy Approval for your review and comment. We have also included a revised version of the municipal consultation form for your convenience. Should you have any questions based on updated information provided in these Draft reports, please do not hesitate to contact me at (905) 822-4120 x. 305 or [ldeveaux@ortech.ca](mailto:ldeveaux@ortech.ca).

Regards,

Leah Deveaux, BES  
ORTECH Power

-enclosures

cc: Dave Moerman,  
Eugenio DiMeo, Director of Community & Corporate Services

August 2, 2012

Eugenio DiMeo,  
Director of Community & Corporate Services  
Township of Malahide  
87 John Street South  
Aylmer, Ontario  
N5H 2C3

**Re: Silvercreek Solar Park - Draft REA Package**

In follow up to our letter of July 25, 2012, we would like to provide you with one hard copy and one CD copy of the Silvercreek Solar Park Draft Renewable Energy Approval for your review and comment. We have also included a revised version of the municipal consultation form for your convenience. Should you have any questions based on updated information provided in these Draft reports, please do not hesitate to contact me.

Regards,

Leah Deveau, BES  
ORTECH Power

-enclosures

cc: Dave Moerman,

# NOTICE OF PUBLIC MEETING

To be held by Silvercreek Solar Park Inc. regarding a Proposal to Engage in a Renewable Energy Project

Project Name: Silvercreek Solar Park Inc.  
Project Location: Malahide Township (see map)  
Dated at Malahide Township this 2<sup>nd</sup> day of August 2012

Silvercreek Solar Park Inc. is planning to engage in a renewable energy project in respect of which the issuance of a renewable energy approval (REA) is required. The proposal to engage in the project and the project itself is subject to the provisions of the Environmental Protection Act (ACT) Part V.0.1 and the Ontario Regulation 359/09 (Regulation). This notice must be distributed in accordance with section 15 of the Regulation prior to an application being submitted and assessed for completeness by the Ministry of the Environment.

**Meeting Location:** **Date:** October 4, 2012  
**Time:** 5:30pm – 8pm  
**Place:** German Canadian Club  
522 Talbot St. West; Aylmer, ON

**Project Description:** Pursuant to the Act and Regulation, the facility, in respect of which this project is to be engaged in, is a Class 3 ground mounted Solar Facility. If approved, this facility would have a total maximum name plate capacity of 10 MW. The project location is described in the map below. Additionally, the project will require installation of a new 34.5kV distribution line to be installed primarily below ground, to a new 115kV substation adjacent to the existing Aylmer Transmission Station.

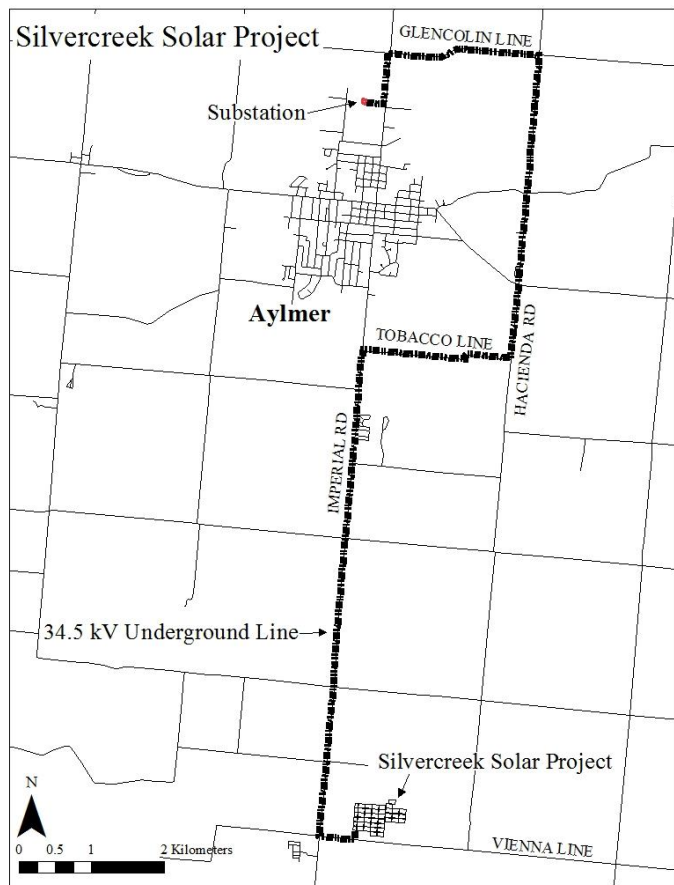
**Documents for Public Inspection:** The Draft Project Description Report titled "Project Description: Silvercreek Solar Park" describes the project as utilizing up to 46,000 polycrystalline solar photovoltaic panels, with a rated power output of 290 W, each to be mounted on horizontal beam single-axis trackers totaling 10 MW. The project will require installation of a new 34.5kV distribution line to be installed primarily below ground to a new 115kV substation adjacent to the existing Aylmer Transmission Station. A written copy of the Draft Project Description Report was made available for public inspection on November 18, 2009.

Further, the applicant has prepared supporting documents in order to comply with the requirements of the Act and Regulation. Written copies of the draft supporting documents will be made available for public inspection on August 2, 2012 at the following locations:

**Elgin County Library – Aylmer Branch, 38 John St. South Aylmer and [www.silvercreeksolar.com](http://www.silvercreeksolar.com)**

To learn more about the project please contact:

**Silvercreek Solar Park Inc. c/o**  
Leah Deveau  
ORTECH Power  
804 Southdown Rd. Mississauga ON; L5J 2Y4  
Phone: 1-877-774-6560 ext. 305  
Email: [info@silvercreeksolar.com](mailto:info@silvercreeksolar.com)  
**[www.silvercreeksolar.com](http://www.silvercreeksolar.com)**



Information will be collected and used in accordance with the Freedom of Information and Protection of Privacy Act, and used solely for the purpose of assisting Silvercreek Solar Park Inc. in meeting their Renewable Energy Approvals requirements. This material will be maintained on file for use during the study and may be included in project documentation. With the exception of personal information, all comments will become part of the public record.

## PART A: TO BE COMPLETED BY THE APPLICANT BEFORE SUBMITTING TO MUNICIPALITY OR LOCAL AUTHORITY

### Section 1 - Project Description

<b>1.1 - Renewable Energy Project</b>
Project Name ( <i>Project identifier to be used as a reference in correspondence</i> ) Silvercreek Solar Park

Project Location 49588 Vienna Line, Aylmer Ontario					
Same as Applicant Physical Address? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If no, please provide site address information below)					
Civic Address- Street information ( <i>includes street number, name, type and direction</i> )					Unit Identifier ( <i>i.e. apartment number</i> )
Survey Address ( <i>Not required if Street Information is provided</i> )					
Lot and Conc.: used to indicate location within a subdivided township and consists of a lot number and a concession number.			Part and Reference: used to indicate location within unorganized territory, and consists of a part and a reference plan number indicating the location within that plan. Attach copy of the plan.		
Lot	Conc.	Part	Reference Plan		
Location Information ( <i>includes any additional information to clarify physical location</i> )(e.g. municipality, ward/ township) Township of Malahide, Elgin County					
Geo Reference ( <i>e.g. southwest corner of property</i> ) south entrance to the property					
Map Datum	Zone	Accuracy Estimate	Geo Referencing Method	UTM Easting	UTM Northing
UTM	17	+ / - 5m	manual	502139	4726823

<b>Project Phasing (<i>outline construction, operation and decommissioning activities</i>)</b>
Construction will begin in 2013 upon approval of the REA application and will require approximately 5 months to complete. Construction activities will involve installation solar panels, installation of on-site electrical equipment, construction of a 15km distribution line, a new substation and a less than 500m 115kV electrical line. The facility will operate continuously during the daytime with tracking capabilities. The contract period of the facility is 20 years, after which time the site may either be retrofitted with new panels or the site may be decommissioned and returned to agricultural use.

<b>1.2 - Environmental Context</b>
Describe any negative environmental effects that may result from engaging in the project ( <i>consider construction, operation and decommissioning activities.</i> ) Refer to attached reports. Providing the recommendations, mitigation measures, and monitoring commitments that have been provided in attached reports are followed, it is anticipated that any potential impacts on the natural heritage features within the Project Area will be appropriately mitigated against known negative impacts.
Propose early avoidance/prevention/mitigation concepts and measures. The project design incorporates setback distances from natural features in accordance with REA requirements. Please refer to attached reports for further information.

--

1.3 - Renewable Energy Generation Facility			
Type of Facility / Operation (select all that apply & complete all appropriate sections)			
<input type="checkbox"/>	Wind Facility (Land Based)	<input type="checkbox"/>	Biofuel Facility
<input type="checkbox"/>	Wind Facility (Off-Shore)	<input checked="" type="checkbox"/>	Solar Photo Voltaic Facility
<input type="checkbox"/>	Biogas Facility (Anaerobic Digesters)	<input type="checkbox"/>	Other Describe :
<input type="checkbox"/>	Biomass Facility (Thermal Treatment)	<input type="checkbox"/>	Class (if applicable) :
Name Plate Capacity	Expected Generation	Service Area	Total Area of Site (hectares)
10 MW	18 GWh	Elgin County	35.6
Provide a description of the facilities equipment or technology that will be used to convert the renewable energy source or any other energy source to electricity. The proposed project is a ground mounted solar photovoltaic facility. It will require installation of up to 46,000 290 watt polycrystalline solar panels mounted on horizontal single-axis trackers.			

1.4 – Renewable Energy Generation Activities
Describe the activities that will be engaged in as part of the renewable energy project
The project involves preparation of the site, installation of the solar panels and electrical system, construction of a 15 km distribution line, new substation, access road, short 115kV transmission line and site fencing.

## Section 2 – Supporting Documents

2.1 – Requirement	Name of Draft documents distributed for consultation	Date available to Municipal or Local Authority Contact
DRAFT Project Description Report	Project Description Silvercreek Solar Park	August 2, 2012
DRAFT Design and Operations Report	Design and Operations Report Silvercreek Solar Park	August 2, 2012
DRAFT Construction Plan Report	Construction Plan Report Silvercreek Solar Park	August 2, 2012
DRAFT Decommissioning Plan Report	Decommissioning Plan Report Silvercreek Solar Park	August 2, 2012
List of other Documents		
Natural Heritage Assessment	Silvercreek Solar Park Natural Heritage Assessment	August 2, 2012
Stage 1 Archaeological Assessment	Stage 1 Archaeological Assessment Silver Creek Solar Park	August 2, 2012
Waterbodies Assessment Report	Silvercreek Solar Park Water body Assessment	In Design and Operations Report August 2, 2012
Noise Assessment Report	Silvercreek Solar Park Acoustic Assessment report	In Design and Operations Report August 2, 2012
Stormwater Management	Silvercreek Solar Park Stormwater Management Report	In Design and Operations Report August 2, 2012
Stage 2 Archaeological Assessment	Stage 2 Archaeological Assessment Silvercreek Solar Park	August 2, 2012

**Location where written draft reports can be obtained for public inspection** (physical location for viewing and the applicants project website if one is available):

Documents will be available at a later date for public inspection at the following locations:

Project website : [www.silvercreeksolar.com](http://www.silvercreeksolar.com) & Aylmer Old Town Hall Public Library

### Section 3 – Applicant Address and Contact Information

<b>3.1 - Applicant Information</b> (Owner of project/facility)				
Applicant Name (legal name of individual or organization as evidenced by legal documents)			Business Identification Number	
Silvercreek Solar Park Inc			82298 6121 RC 0001	
Business Name (the name under which the entity is operating or trading - also referred to as trade name)			<input checked="" type="checkbox"/> same as Applicant Name	
49588 Vienna Line				
Civic Address- Street information (includes street number, name, type and direction)			Unit Identifier (i.e. apartment number)	
Survey Address (Not required if Street Information is provided)				
Lot and Conc.: used to indicate location within a subdivided township and consists of a lot number and a concession number.		Part and Reference: used to indicate location within an unsubdivided township or unsurveyed territory, and consists of a part and a reference plan number indicating the location within that plan. Attach copy of the plan.		
Lot	Conc.	Part	Reference Plan	
Municipality	County/District	Province/State	Country	Postal Code
Malahide	Elgin	Ontario	Canada	M5H 2R2

## PART B: TO BE COMPLETED BY THE MUNICIPALITY OR LOCAL AUTHORITY

### Section 4 - Municipal or Local Authority Contact Information (check the one that applies)

Local Municipality <i>(include each local municipality in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Municipality	Address	Phone	Clerk's Name	Clerk's Phone/Fax	E-Mail Address
Upper Tier Municipality <i>(include each upper tier municipality in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Municipality	Address	Phone	Clerk's name	Clerk's Phone/Fax	E-Mail Address
Local roads area <i>(include each local roads area in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of local roads board	Address	Phone	Secretary-treasurer's Name	Secretary-treasurer's Phone/Fax	E-Mail Address
Board Area <i>(include each board area in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Local Service Board	Address	Phone	Secretary's name	Secretary's Phone/Fax	E-Mail Address

### Section 5: Consultation Requirement

<b>5.1 - Project Location</b>
Provide comment on the project location with respect to infrastructure and servicing.
<b>5.2 – Project Roads</b>
Provide comment on the proposed project's plans respecting proposed road access.
Identify any issues and provide recommendations with respect to road access
Provide comment on any proposed Traffic Management Plans
Identify any issues and provide recommendations with respect to the proposed Traffic Management Plans

<b>5.3 – Municipal or Local authority Service Connections</b>
Provide comment on the proposed project plans related to the location of and type of municipal service connections, other than roads.
Identify any issues and provide recommendations with respect to the type of municipal service connections, other than roads.
<b>5.4 – Facility Other</b>
Identify any issues and recommendations with respect to the proposed landscaping design for the facility
Provide comment on the proposed project plans for emergency management procedures / safety protocols.
Identify any issues and recommendations with respect to the proposed emergency management procedures / safety protocols.
Identify any issues and recommendations with respect to any Easements or Restrictive Covenants associated with the Project Location
<b>5.5 Project Construction</b>
Identify any issues and recommendations with respect to the proposed rehabilitation of any temporary disturbance areas and any municipal or local authority infrastructure that could be damaged during construction.
Identify any issues and recommendations with respect to the proposed location of fire hydrants and connections to existing drainage, water works and sanitary sewers
Identify any issues and recommendations with respect to the proposed location of buried kiosks and above-grade utility vaults



Identify any issues and recommendations with respect to the proposed location of existing and proposed gas and electricity lines and connections
Provide comment on the proposed project plans with respect to Building Code permits and licenses.
Identify any issues and recommendations related to the identification of any significant natural features and water bodies within the municipality or territory.
Identify any issues and recommendations related to the identification any archaeological resource or heritage resource.

## PART A: TO BE COMPLETED BY THE APPLICANT BEFORE SUBMITTING TO MUNICIPALITY OR LOCAL AUTHORITY

### Section 1 - Project Description

<b>1.1 - Renewable Energy Project</b>
Project Name ( <i>Project identifier to be used as a reference in correspondence</i> )
Silvercreek Solar Park

Project Location 49588 Vienna Line, Aylmer Ontario					
Same as Applicant Physical Address? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If no, please provide site address information below)					
Civic Address- Street information ( <i>includes street number, name, type and direction</i> )					Unit Identifier ( <i>i.e. apartment number</i> )
Survey Address ( <i>Not required if Street Information is provided</i> )					
Lot and Conc.: used to indicate location within a subdivided township and consists of a lot number and a concession number.		Part and Reference: used to indicate location within unorganized territory, and consists of a part and a reference plan number indicating the location within that plan. Attach copy of the plan.			
Lot	Conc.	Part		Reference Plan	
Location Information ( <i>includes any additional information to clarify physical location</i> )(e.g. municipality, ward/ township)					
Township of Malahide, Elgin County					
Geo Reference ( <i>e.g. southwest corner of property</i> ) south entrance to the property					
Map Datum	Zone	Accuracy Estimate	Geo Referencing Method	UTM Easting	UTM Northing
UTM	17	+ / - 5m	manual	502139	4726823

<b>Project Phasing (<i>outline construction, operation and decommissioning activities</i>)</b>
Construction will begin in 2013 upon approval of the REA application and will require approximately 5 months to complete. Construction activities will involve installation solar panels, installation of on-site electrical equipment, construction of a 15km distribution line, a new substation and a less than 500m 115kV electrical line. The facility will operate continuously during the daytime with tracking capabilities. The contract period of the facility is 20 years, after which time the site may either be retrofitted with new panels or the site may be decommissioned and returned to agricultural use.

<b>1.2 - Environmental Context</b>
Describe any negative environmental effects that may result from engaging in the project ( <i>consider construction, operation and decommissioning activities.</i> ) Refer to attached reports. Providing the recommendations, mitigation measures, and monitoring commitments that have been provided in attached reports are followed, it is anticipated that any potential impacts on the natural heritage features within the Project Area will be appropriately mitigated against known negative impacts.
Propose early avoidance/prevention/mitigation concepts and measures. The project design incorporates setback distances from natural features in accordance with REA requirements. Please refer to attached reports for further information.

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1.3 - Renewable Energy Generation Facility			
Type of Facility / Operation (select all that apply & complete all appropriate sections)			
<input type="checkbox"/>	Wind Facility (Land Based)	<input type="checkbox"/>	Biofuel Facility
<input type="checkbox"/>	Wind Facility (Off-Shore)	<input checked="" type="checkbox"/>	Solar Photo Voltaic Facility
<input type="checkbox"/>	Biogas Facility (Anaerobic Digesters)	<input type="checkbox"/>	Other Describe :
<input type="checkbox"/>	Biomass Facility (Thermal Treatment)	<input type="checkbox"/>	Class (if applicable) :
Name Plate Capacity	Expected Generation	Service Area	Total Area of Site (hectares)
10 MW	18 GWh	Elgin County	35.6
Provide a description of the facilities equipment or technology that will be used to convert the renewable energy source or any other energy source to electricity. The proposed project is a ground mounted solar photovoltaic facility. It will require installation of up to 46,000 290 watt polycrystalline solar panels mounted on horizontal single-axis trackers.			

1.4 – Renewable Energy Generation Activities
Describe the activities that will be engaged in as part of the renewable energy project
The project involves preparation of the site, installation of the solar panels and electrical system, construction of a 15 km distribution line, new substation, access road, short 115kV transmission line and site fencing.

## Section 2 – Supporting Documents

2.1 – Requirement	Name of Draft documents distributed for consultation	Date available to Municipal or Local Authority Contact
DRAFT Project Description Report	Project Description Silvercreek Solar Park	August 2, 2012
DRAFT Design and Operations Report	Design and Operations Report Silvercreek Solar Park	August 2, 2012
DRAFT Construction Plan Report	Construction Plan Report Silvercreek Solar Park	August 2, 2012
DRAFT Decommissioning Plan Report	Decommissioning Plan Report Silvercreek Solar Park	August 2, 2012
List of other Documents		
Natural Heritage Assessment	Silvercreek Solar Park Natural Heritage Assessment	August 2, 2012
Stage 1 Archaeological Assessment	Stage 1 Archaeological Assessment Silver Creek Solar Park	August 2, 2012
Waterbodies Assessment Report	Silvercreek Solar Park Water body Assessment	In Design and Operations Report August 2, 2012
Noise Assessment Report	Silvercreek Solar Park Acoustic Assessment report	In Design and Operations Report August 2, 2012
Stormwater Management	Silvercreek Solar Park Stormwater Management Report	In Design and Operations Report August 2, 2012
Stage 2 Archaeological Assessment	Stage 2 Archaeological Assessment Silvercreek Solar Park	August 2, 2012

**Location where written draft reports can be obtained for public inspection** (physical location for viewing and the applicants project website if one is available):

Documents will be available at a later date for public inspection at the following locations:

Project website : [www.silvercreeksolar.com](http://www.silvercreeksolar.com) & Aylmer Old Town Hall Public Library

### Section 3 – Applicant Address and Contact Information

<b>3.1 - Applicant Information</b> (Owner of project/facility)				
Applicant Name (legal name of individual or organization as evidenced by legal documents)			Business Identification Number	
Silvercreek Solar Park Inc			82298 6121 RC 0001	
Business Name (the name under which the entity is operating or trading - also referred to as trade name)			<input checked="" type="checkbox"/> same as Applicant Name	
49588 Vienna Line				
Civic Address- Street information (includes street number, name, type and direction)			Unit Identifier (i.e. apartment number)	
Survey Address (Not required if Street Information is provided)				
Lot and Conc.: used to indicate location within a subdivided township and consists of a lot number and a concession number.		Part and Reference: used to indicate location within an unsubdivided township or unsurveyed territory, and consists of a part and a reference plan number indicating the location within that plan. Attach copy of the plan.		
Lot	Conc.	Part	Reference Plan	
Municipality	County/District	Province/State	Country	Postal Code
Malahide	Elgin	Ontario	Canada	M5H 2R2

## PART B: TO BE COMPLETED BY THE MUNICIPALITY OR LOCAL AUTHORITY

### Section 4 - Municipal or Local Authority Contact Information (check the one that applies)

Local Municipality <i>(include each local municipality in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Municipality	Address	Phone	Clerk's Name	Clerk's Phone/Fax	E-Mail Address
Upper Tier Municipality <i>(include each upper tier municipality in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Municipality	Address	Phone	Clerk's name	Clerk's Phone/Fax	E-Mail Address
Local roads area <i>(include each local roads area in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of local roads board	Address	Phone	Secretary-treasurer's Name	Secretary-treasurer's Phone/Fax	E-Mail Address
Board Area <i>(include each board area in which project location is situated)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Local Service Board	Address	Phone	Secretary's name	Secretary's Phone/Fax	E-Mail Address

### Section 5: Consultation Requirement

<b>5.1 - Project Location</b>
Provide comment on the project location with respect to infrastructure and servicing.
<b>5.2 – Project Roads</b>
Provide comment on the proposed project's plans respecting proposed road access.
Identify any issues and provide recommendations with respect to road access
Provide comment on any proposed Traffic Management Plans
Identify any issues and provide recommendations with respect to the proposed Traffic Management Plans

<b>5.3 – Municipal or Local authority Service Connections</b>
Provide comment on the proposed project plans related to the location of and type of municipal service connections, other than roads.
Identify any issues and provide recommendations with respect to the type of municipal service connections, other than roads.
<b>5.4 – Facility Other</b>
Identify any issues and recommendations with respect to the proposed landscaping design for the facility
Provide comment on the proposed project plans for emergency management procedures / safety protocols.
Identify any issues and recommendations with respect to the proposed emergency management procedures / safety protocols.
Identify any issues and recommendations with respect to any Easements or Restrictive Covenants associated with the Project Location
<b>5.5 Project Construction</b>
Identify any issues and recommendations with respect to the proposed rehabilitation of any temporary disturbance areas and any municipal or local authority infrastructure that could be damaged during construction.
Identify any issues and recommendations with respect to the proposed location of fire hydrants and connections to existing drainage, water works and sanitary sewers
Identify any issues and recommendations with respect to the proposed location of buried kiosks and above-grade utility vaults

Identify any issues and recommendations with respect to the proposed location of existing and proposed gas and electricity lines and connections
Provide comment on the proposed project plans with respect to Building Code permits and licenses.
Identify any issues and recommendations related to the identification of any significant natural features and water bodies within the municipality or territory.
Identify any issues and recommendations related to the identification any archaeological resource or heritage resource.

## Leah Deveau

---

**From:** Dave Moerman <silvercreeksolar@amtelecom.net>  
**Sent:** Tuesday, September 04, 2012 1:57 PM  
**To:** Eugenio DiMeo (EDiMeo@malahide.ca)  
**Cc:** Rob Johnson (RJohnson@malahide.ca)  
**Subject:** Municipal Consultation Form Silvercreek  
**Attachments:** Municipal Consultation Form Malahide and Elgin - Proper Format Aug 1 2012.pdf

*Hi Gene, Attached is the consultation form as promised on our call today. I have checked with our team and there is also one in the last documents package that you received in early August.*

*If you have any questions or concerns please contact me*

Best Regards

Dave Moerman  
Silvercreek Solar Park Inc  
49588 Vienna Line  
Aylmer, Ontario  
N5H2R2  
519 617 9463  
[silvercreeksolar@amtelecom.net](mailto:silvercreeksolar@amtelecom.net)



## Leah Deveau

---

**From:** Dave Moerman <silvercreeksolar@amtelecom.net>  
**Sent:** Thursday, October 04, 2012 2:32 PM  
**To:** Leah Deveau  
**Cc:** Scott Manser  
**Subject:** FW: Municipal Consultation Form Silvercreek  
**Attachments:** 2199\_001.pdf

FYI, Dave

---

**From:** Eugenio DiMeo [<mailto:EDiMeo@malahide.ca>]  
**Sent:** October-04-12 2:08 PM  
**To:** Dave Moerman  
**Subject:** RE: Municipal Consultation Form Silvercreek

Dave,

Attached is the completed Municipal Consultation Form.  
Please advise if you require anything further.

Regards,

Gene

**Eugenio DiMeo**  
Director, Community & Corporate Services  
Township of Malahide  
**519-773-5344 - ext 223**  
[Edimeo@malahide.ca](mailto:Edimeo@malahide.ca)  
[www.malahide.ca](http://www.malahide.ca)

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 Please consider the environment before printing this email.

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**From:** Dave Moerman [<mailto:silvercreeksolar@amtelecom.net>]  
**Sent:** Tuesday, September 04, 2012 1:57 PM  
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**Subject:** Municipal Consultation Form Silvercreek

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*If you have any questions or concerns please contact me*

Best Regards

Dave Moerman  
Silvercreek Solar Park Inc  
49588 Vienna Line  
Aylmer, Ontario  
N5H2R2  
519 617 9463  
[silvercreeksolar@amtelecom.net](mailto:silvercreeksolar@amtelecom.net)

# **PART A: TO BE COMPLETED BY THE APPLICANT BEFORE SUBMITTING TO MUNICIPALITY OR LOCAL AUTHORITY**

## **Section 1 - Project Description**

<b>1.1 - Renewable Energy Project</b>
Project Name (Project identifier to be used as a reference in correspondence)
Silvercreek Solar Park

Project Location 49588 Vienna Line, Aylmer Ontario					
Same as Applicant Physical Address? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If no, please provide site address information below)					
Civic Address- Street information (includes street number, name, type and direction)					Unit Identifier (i.e. apartment number)
Survey Address (Not required if Street Information is provided)					
Lot and Conc.: used to indicate location within a subdivided township and consists of a lot number and a concession number.		Part and Reference: used to indicate location within unorganized territory, and consists of a part and a reference plan number indicating the location within that plan. Attach copy of the plan.			
Lot	Conc.	Part		Reference Plan	
Location Information (includes any additional information to clarify physical location)(e.g. municipality, ward/ township)					
Geo Reference (e.g. southwest corner of property)					
Map Datum	Zone	Accuracy Estimate	Geo Referencing Method	UTM Easting	UTM Northing
UTM	17	+/- 5m	manual	502139	4726823

<b>Project Phasing (outline construction, operation and decommissioning activities)</b>
Construction will begin in 2013 upon approval of the REA application and will require approximately 5 months to complete. Construction activities will involve installation solar panels, installation of on-site electrical equipment, construction of a 15km distribution line, a new substation and a less than 500m 115kV electrical line. The facility will operate continuously during the daytime with tracking capabilities. The contract period of the facility is 20 years, after which time the site may either be retrofitted with new panels or the site may be decommissioned and returned to agricultural use.

<b>1.2 - Environmental Context</b>
Describe any negative environmental effects that may result from engaging in the project (consider construction, operation and decommissioning activities.) Refer to attached reports. Providing the recommendations, mitigation measures, and monitoring commitments that have been provided in attached reports are followed, it is anticipated that any potential impacts on the natural heritage features within the Project Area will be appropriately mitigated against known negative impacts.
Propose early avoidance/prevention/mitigation concepts and measures. The project design incorporates setback distances from natural features in accordance with REA requirements. Please refer to attached reports for further information.

**1.3 - Renewable Energy Generation Facility**

Type of Facility / Operation (select all that apply &amp; complete all appropriate sections)

- |  |  |
|--|--|
| <input type="checkbox"/> Wind Facility (Land Based)            | <input type="checkbox"/> Biofuel Facility                        |
| <input type="checkbox"/> Wind Facility (Off-Shore)             | <input checked="" type="checkbox"/> Solar Photo Voltaic Facility |
| <input type="checkbox"/> Biogas Facility (Anaerobic Digesters) | <input type="checkbox"/> Other Describe :                        |
| <input type="checkbox"/> Biomass Facility (Thermal Treatment)  | <input type="checkbox"/> Class (if applicable) :                 |

Name Plate Capacity	Expected Generation	Service Area	Total Area of Site (hectares)
10 MW	18 GWh	Elgin County	35.6

Provide a description of the facilities equipment or technology that will be used to convert the renewable energy source or any other energy source to electricity.

The proposed project is a ground mounted solar photovoltaic facility. It will require installation of up to 46,000 290 watt polycrystalline solar panels mounted on horizontal single-axis trackers.

**1.4 - Renewable Energy Generation Activities**

Describe the activities that will be engaged in as part of the renewable energy project

The project involves preparation of the site, installation of the solar panels and electrical system, construction of a 15 km distribution line, new substation, access road, short 115kV transmission line and site fencing.

**Section 2 - Supporting Documents**

2.1 - Requirement	Name of Draft documents distributed for consultation	Date available to Municipal or Local Authority Contact
DRAFT Project Description Report	Project Description Silvercreek Solar Park	August 2, 2012
DRAFT Design and Operations Report	Design and Operations Report Silvercreek Solar Park	August 2, 2012
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DRAFT Decommissioning Plan Report	Decommissioning Plan Report Silvercreek Solar Park	August 2, 2012
List of other Documents		
Natural Heritage Assessment	Silvercreek Solar Park Natural Heritage Assessment	August 2, 2012
Stage 1 Archaeological Assessment	Stage 1 Archaeological Assessment Silver Creek Solar Park	August 2, 2012
Waterbodies Assessment Report	Silvercreek Solar Park Water body Assessment	In Design and Operations Report August 2, 2012
Noise Assessment Report	Silvercreek Solar Park Acoustic Assessment report	In Design and Operations Report August 2, 2012
Stormwater Management	Silvercreek Solar Park Stormwater Management Report	In Design and Operations Report August 2, 2012
Stage 2 Archaeological Assessment	Stage 2 Archaeological Assessment Silvercreek Solar Park	August 2, 2012

Location where written draft reports can be obtained for public inspection (physical location for viewing and the applicants project website if one is available):

### Section 3 – Applicant Address and Contact Information

<b>3.1 - Applicant Information (Owner of project/facility)</b>				
Applicant Name (legal name of individual or organization as evidenced by legal documents)			Business Identification Number	
Silvercreek Solar Park Inc			82298 6121 RC 0001	
Business Name (the name under which the entity is operating or trading - also referred to as trade name)			<input checked="" type="checkbox"/> same as Applicant Name	
49588 Vienna Line				
Civic Address- Street information (includes street number, name, type and direction)			Unit Identifier (i.e. apartment number)	
Survey Address (Not required if Street Information is provided)				
Lot and Conc.: used to indicate location within a subdivided township and consists of a lot number and a concession number.		Part and Reference: used to indicate location within an unsubdivided township or unsurveyed territory, and consists of a part and a reference plan number indicating the location within that plan. Attach copy of the plan.		
Lot	Conc.	Part	Reference Plan	
Municipality	County/District	Province/State	Country	Postal Code
Malahide	Elgin	Ontario	Canada	M5H 2R2

## PART B: TO BE COMPLETED BY THE MUNICIPALITY OR LOCAL AUTHORITY

### Section 4 - Municipal or Local Authority Contact Information (check the one that applies)

Local Municipality (include each local municipality in which project location is situated)					<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Name of Municipality	Address	Phone	Clerk's Name	Clerk's Phone/Fax	E-Mail Address	
TWP of Malahide	87 John St, Aylmer	519-773-5344	M. Casavecchia	519-773-5344 519-773-5334	mcasavecchia@malahide.ca	
Upper Tier Municipality (include each upper tier municipality in which project location is situated)					<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of Municipality	Address	Phone	Clerk's name	Clerk's Phone/Fax	E-Mail Address	
Local roads area (include each local roads area in which project location is situated)					<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of local roads board	Address	Phone	Secretary-treasurer's Name	Secretary-treasurer's Phone/Fax	E-Mail Address	
Board Area (include each board area in which project location is situated)					<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of Local Service Board	Address	Phone	Secretary's name	Secretary's Phone/Fax	E-Mail Address	

### Section 5: Consultation Requirement

<b>5.1 - Project Location</b>
Provide comment on the project location with respect to infrastructure and servicing.
The Township has no concerns with the locations & ability to service the proposed location
<b>5.2 - Project Roads</b>
Provide comment on the proposed project's plans respecting proposed road access.
The applicant will be required to enter into a franchise agreement for the purposes of placing infrastructure on Township of Malahide Road Allowance
Identify any issues and provide recommendations with respect to road access
to be addressed through agreement
Provide comment on any proposed Traffic Management Plans
To be addressed as per discussions with applicant
Identify any issues and provide recommendations with respect to the proposed Traffic Management Plans
no further comment or concerns

<b>5.3 – Municipal or Local authority Service Connections</b>
Provide comment on the proposed project plans related to the location of and type of municipal service connections, other than roads.
no further comments or concerns
Identify any issues and provide recommendations with respect to the type of municipal service connections, other than roads.
no further comment or concerns
<b>5.4 – Facility Other</b>
Identify any issues and recommendations with respect to the proposed landscaping design for the facility
building permits and site plan review to be discussed and reviewed prior to construction as discussed with applicant.
Provide comment on the proposed project plans for emergency management procedures / safety protocols.
To be further reviewed and discussed with Township Emergency Services Director
Identify any issues and recommendations with respect to the proposed emergency management procedures / safety protocols.
no further comment or concerns
Identify any issues and recommendations with respect to any Easements or Restrictive Covenants associated with the Project Location
This is provided for in the applicants construction plan. It must be reviewed prior to construction as discussed with applicant.
<b>5.5 Project Construction</b>
Identify any issues and recommendations with respect to the proposed rehabilitation of any temporary disturbance areas and any municipal or local authority infrastructure that could be damaged during construction.
This is to be reviewed in detail prior to construction as discussed with applicant
Identify any issues and recommendations with respect to the proposed location of fire hydrants and connections to existing drainage, water works and sanitary sewers
sufficient water must be provided on site for firefighting purposes as approved by the Township Fire Chief.
Identify any issues and recommendations with respect to the proposed location of buried kiosks and above-grade utility vaults
To be addressed in the franchise agreement if located on municipal road allowance

Identify any issues and recommendations with respect to the proposed location of existing and proposed gas and electricity lines and connections

to be addressed in the franchise agreement as dicussed with the applicant.

Provide comment on the proposed project plans with respect to Building Code permits and licenses.

to be addressed at the time of construction as dicussed with applicant

Identify any issues and recommendations related to the identification of any significant natural features and water bodies within the municipality or territory.

no further comment or concern

Identify any issues and recommendations related to the identification any archaeological resource or heritage resource.

no further comment or concern